

**KALHD Board Meeting Minutes
September 16, 2025**

Board Members

Jennifer Cure, President
Brie Greeson, Past President
Krista Schneider, President-Elect
Shalei Shea, Secretary-Treasurer
Angela Kahle, District 1 Representative
Faye Jones, District 2 Alternate
Leslie Campbell, District 3 Representative
Kendra Walsh, District 4 Representative
Denise James, District 4 Alternate
Lynnette Redington, District 5 Representative
Karla Nichols, District 5 Alternate/KAC Representative
Lisa Scott, District 6 Representative
Charlie Hunt, At-Large #1
Adrienne Byrne, At-Large #2

Attendees

Christina Beer	Shelly Schneider	Shannon Snyder
Dana Rickley	Teresa Fisher	Collette Green - SSCCPA
Jason Tiller	Tia Mattheyer	Aaron Davis
Jennifer Hurst	Tonya Medina	Kendra Glassman
Karen Winkelman	Tracy Axtell	Terri Garrison
Laura Hageman	Candice Sauers	Jamie Johnson
Meckenzie Kelly	Brenda Orr	Amber Davis-Arnold
Melissa Miller	Broderick Bean	
Misty Trudeau	Beverly Wendel	
Monica Scudder	Heather Struble	

Staff

Randy Bowman, Executive Director

Call to Order

Jennifer Cure, President, called the meeting to order at 10:01 a.m.

Board Roll Call

Randy Bowman, Executive Director, conducted a roll call of Board members in attendance and confirmed that a quorum was present for conducting business.

Approval of Agenda

Jennifer Cure asked for approval of the agenda presented for today. **Karla Nichols moved to approve the agenda which was seconded by Leslie Campbell. The motion was unanimously approved.**

Approval of Minutes

Jennifer asked if everyone reviewed the minutes of the June meeting. A needed correction was found on page 3 where the year for the DEC conference should have been 2026 not 2025. **Faye Jones motioned to approve the corrected minutes which was seconded by Adrienne Byrne. The motion was approved.**

Monthly Financial Report

Secretary/Treasurer Shalei Shea presented the financial reports for July and August 2025.

In July, KALHD realized a net financial loss of \$15,604.72 with \$1,839.97 in total income and \$17,444.69 in total expenses. The ending bank balance was \$459,829.75.

In August, KALHD realized a net financial loss of \$15,635.56 with \$2,104.51 in total income and \$17,740.07 in total expenses. The ending bank balance was \$441,722.09.

Charlie Hunt moved to approve the reports and place them on file. Krista Schneider seconded the motion. The motion was approved.

2024 KALHD Financial Audit

Colette Greene, Senior Associate with CCS CPA's shared information about the financial audit for the year ending December 31, 2024. She summarized the audit results and indicated that in the opinion of the auditors, the financial statements presented are materially correct for cash receipts and disbursements and KALHD is in an overall good financial position.

Colette reviewed for the Board the draft documents that were previously distributed. She reported that no deficiencies or findings were identified in the audit and is overall a good clean audit. The documents reflect two items that were identified for adjustments to balances to correct the cash balance in the accounting software. And recommend that the Board continue to review financial activities as the KALHD operational model results in one person doing all financial activities.

New this year is a note in the report reflecting that KALHD is heavily dependent upon federal funding and is experiencing reductions. This does present risk to the organization; however, changes are being managed as they occur. And at this time KALHD has cash on hand that could cover operating costs for approximately 23 months, which exceeds the typical 3-5 months of other organizations.

As the last step in this audit, after the meeting KALHD and SSCCPA will finish the documents to include signature by the Executive Director.

After presentation of the audit report Jennifer asked for a motion to accept the report and place it on file. **Karla Nichols moved to accept the report and place it on file. Leslie Campbell seconded the motion. The motion was approved.**

KDHE Official Response to 2024 KALHD Taskforce Recommendations

Randy Bowman started the conversation on the response from KDHE with a brief review of the timeline, process and recommendations made by the KALHD Taskforce in 2024. He also recognized that early in 2025 KDHE did implement some recommendations related to virtual meetings and since then had a internal workgroup considering our other recommendations. The letter received August 26, 2025 reflects some consolidation of conferences from nine to six consistent with the recommendations by the taskforce. It however does continue both the Governor's Public Health Conference and the Immunization Conference as separate events.

The group discussed the taskforce process, the response from KDHE and lessons learned from the process. The consensus was that progress was made and that as necessary we can revisit this topic for continued system improvement.

KDHE Updates

Shelly Schneider, KDHE, provided the following updates.

- The Kansas Public Health Association conference and registration will close tomorrow. It is a good opportunity if your schedule will allow you to attend.
- KDHE is working to update contact information in KCOMMS to help get correct information to the most people and reduce instances in which communication breaks down. Contact information for the local health officer, medical consultant and environmental health contact have been added and she asked administrators to please sign into KCOMMS to verify all information for the LHD is correct and up to date. Updates have also been made to the public health directory that is on the KDHE website.
- She asked for feedback on the emails being sent each Monday by the Regional Specialists and to make this more helpful. The goal is to get information into this one communication while also providing some content for social media posts. Comments from members were very positive about this communication tool and it is helpful to administrators.
- She asked if the WIC recording from the Monday, September 8th meeting (verified after the meeting that it was sent via email at 2:54 p.m. Monday September 15th) had been received by everyone. Some said it was received, while others had not. In the discussion, it was noted that emails from WIC are not consistently being received by all administrators, information in KGMS is being placed in notes which does not trigger

notifications that action is needed, agendas are not provided by the WIC program for the calls, and that communication on fiscal deadlines is not effective.

- The Health Officers of Kansas (HOOK) in person event was held last week in Wichita. A total of 47 persons attended.

WSU Updates

Aaron Davis provided an update on the Public Health Medicaid contract between WSU and KDHE which will be changing beginning November 1, 2025. This will cause a significant amount of transition at WSU and as a result, as much as 70% of the events, meetings, trainings, etc. that have been available in the past will no longer be available within the public health system. He then highlighted the status of some of those projects.

- The current cohort of LHD staff taking part in the Local Public Health Leadership Series kicked off this month. Thank you to those who are taking part or supporting staff in their participation. Currently this will continue.
- The Public Health Staff Orientation that launched a couple of months ago was recently completed by 34 LHD staff. This was developed in response to KALHD member interest and targets all LHD staff with content on public health and the Kansas public health system. Currently this will continue.
- The KALHD Informatics Subcommittee is another project that has been supported by the Public Health Medicaid Contract. If this continues, we will need to revisit the role of this group and identify any new opportunities to keep it going.
- The Kansas Public Health Collaborative with maps, newsletters and other resources is another project being affected by changes in the Medicaid contract. He asked members to please share the link to this site with staff and help increase knowledge of this resource. Currently this will continue.
- The Biller Symposium will continue to be held. And Randy added that another update to the billers manual will be funded by KALHD late in the current budget year. Sustaining in 2026 is a goal but not yet able to say for sure.
- Some examples of projects and resources that will not continue include: the ATL survey, trauma informed care training (unless fee paid to attend) and accreditation support.
- Currently exploring some work done by the University of Nebraska under the Public Health Infrastructure Grant (PHIG) to develop a supervisor training for LHDs in that state. Working to assess if it could be used in Kansas in the future.

Based upon this discussion, KALHD and WSU will work to develop a membership survey to get input on the items that would be the highest priority to try to sustain if the resources to do so could be found.

KAC Updates

Karla Nichols provided an update on the annual KAC meeting that is scheduled for December 9-11, 2025. This will be held in Wichita and registration is currently open. We will also have our KALHD annual meeting at this event.

KAC has also begun working on a 2026 Policy Statement. She also described the resources provided in support of KALHD and KAC by Mike Taylor who is the registered lobbyist for the Kansas County Commissioners Association (KCCA). KAC and Mike are helpful resources for your County Commissioners and Karla could help make connections with these resources if helpful to LHDs and their Commissioners.

Executive Director's Report

Randy highlighted some of the items in the written report that are included with the Board materials and provided updates on topics that have happened in the days since it was written.

- He described current cash flow from the PHEP grant and the intent of KDHE for future payments. It is not as expected, but we received all funding for the past fiscal year. And no current reason to believe we won't receive expected funding in the current state fiscal year.
- Have reviewed expenditures and projected revenue after the multiple changes experienced this year. Cash flow is running negative in most months and is expected to continue the rest of the year. We are currently projected to still end the year with a net financial gain of approximately \$16,000.
- Doing out reach to hospitals and environmental organizations in an effort to bring others to the conversation about laboratory courier services. Data from KDHE shows that they actually use this service more than LHDs. A positive on this policy area is that the Legislative Budget Committee called KDHE to testify on courier services at their meeting in late August. Collectively this is on the radar of relevant budget committees which is an important step towards a future solution.
- Initiated a review of the multiple documents and resources KALHD publishes on our website and our internal policies. It will take some time but goal is to get all updated (ex. broken hyperlinks, updated content, or changes) and then periodically review them to keep them as current as possible. Our fiscal policies have not been reviewed since 2013 and over the next few months goal will be to review those and may be some things that need to bring to the Board.

- In reviewing these documents, we have identified that our HIPPA Privacy Rule Handbook which was updated in 2021 using additional funding from the KDHE PHEP program does need some updates. There are three federal laws that have been passed since 2021 that affect this document. The vendor who did the work in 2021 provided an estimate of almost \$8,000 if we wanted to make this investment. After discussing this, the consensus was to not invest KALHD resources in an update at this time. And to add a disclaimer to the posted document that LHDs need to work with the County Counselor to ensure LHD practices are consistent with current law.
- Shared on screen with participants a draft document that when completed would be a new resource to help LHDs find statutory and regulatory requirements. From time-to-time members have expressed the need for a list of statutes and this is an attempt to find those and by using Excel to provide a means to sort the statutes using the variables in the document. Based on the positive comments today, he will continue working on this project with a goal of getting it published in the next few months.
- KDHE has approached KHI, KAC, WSU, KALHD and some representatives of LHDS to resume planning for a County Commissioner Roadshow. KDHE is apparently obligated to continue this project even though they canceled the funding they had provided to KAC. The current conversation is that these would be done virtually, likely be rebranded, and done in the near future (target November 2025). As planning proceeds, he will continue to provide updates.
- He also briefly reviewed the information in the report on the current status of Congressional Committees towards a Federal Fiscal Year 2026 budget. If that will happen by September 30th or if Congress may do a continuing resolution is unclear, however in several conversations others closer to the work in Washington D.C. appear to be expecting a continuing resolution.

Discussion for Board Members and KALHD Members Only

Prior to discussing the next agenda item, Jennifer thanked our guests for attending and asked them to please leave the meeting. These minutes will only reflect the final actions/decisions from this discussion.

Open Discussion

No items identified for follow up.

Adjournment

Jennifer asked for a motion to adjourn. **The motion by Brie Greeson was seconded by Adrienne Byrne and passed.** The meeting adjourned at 12:11 p.m.