

**KALHD Board Meeting  
Meeting Minutes  
February 20, 2024**

**Board Members**

Brie Greeson, President  
Jason Tiller, Board Past-President  
Paula Bitter, District 2 Representative  
Leslie Campbell, District 3 Representative  
Kendra Walsh, District 4 Representative  
Lynnette Redington, District 5 Representative  
Crystal VanHoutan, District 3 Alternate  
Denise James, District 4 Alternate  
Karla Nichols, KAC Representative and District 5 Alternate  
Debra Anthony, District 6 Alternate  
Adrienne Byrne, At-Large #2

**Attendees**

Kim Reel  
Misty Trudeau  
Teresa Fisher  
Kendra Glassman  
Karen Winkelman  
Christena Beer  
Ray Finley  
Aaron Davis  
Kristy Stewart  
Diana Parke  
Angie Kahle  
Tonya Medina  
Shelly Schneider  
Cristi Cain  
Elizabeth Sheldon  
Jonathan Smith  
Charlie Hunt  
Lisa Horn  
Marla Parsons  
Faye Jones  
Monica Reuber  
Suzanne Hawley  
Rayna Maddox  
Lori Eichman

Margaret Kincaid

**Staff**

Randy Bowman, Executive Director

**Call to Order**

Brie Greeson, President, called the virtual meeting to order at 10:04 a.m.

**Board Roll Call**

Randy Bowman, Executive Director, conducted a roll call of board members and decided that a quorum was present.

**Approval of Agenda**

Brie noted one change in the agenda. Randy Bowman would present the monthly financial reports and then asked for any additional changes to the agenda. No additional were identified. **Karla Nichols moved to approve the agenda which was seconded by Paula Bitter. The motion was unanimously approved.**

**Approval of January 2024 minutes**

Brie referenced the January 2024 minutes provided with the meeting materials. **No changes were identified. Paula Bitter motioned to approve the minutes. Karla Nichols seconded the motion. The motion was unanimously approved.**

**Monthly Financial Report**

Randy Bowman shared the January 2024 financial report. KALHD realized a net financial gain of \$24,392.81 for the month with \$37,497.77 in total income and \$14,496.73 in total expenses. As of January 31, 2024, invoices in the amount of \$17,960.56 have been submitted and are payable to KALHD.

Brie asked for a motion to approve the financial reports and place it on file. **Lynnette Redington motioned to approve the reports and place them on file. Paula Bitter seconded the motion. The motion was unanimously approved.**

**KDHE Updates**

Cristi Cain gave multiple updates.

*Governor's Public Health Conference*

As of last Friday, 488 people have registered to attend the GPHC that will be hosted on March 4-6, 2024, in Wichita. Hope to have more than 550, can still register if have not. Launching Foundations of Public Health with 30 people registered. Great keynotes and breakout sessions scheduled.

*Workforce Development Grant*

Reported that the first payment of 25% of the year one budget to LHD's for this grant has been distributed by KDHE. If you have questions, contact your regional specialist.

In process to set up systems investment portal to submit ideas or funding requests for a portion of the pool of not quite \$700,000. Will be in Survey Monkey, easy to use. All requests will come to the KALHD board for action.

#### *ATL Grant Applications*

Reminded participants that the state fiscal year 2025 applications for Aid to Local (ATL) Government grants are currently open. Deadline is extended to April 1<sup>st</sup>.

#### *KAN-Be Healthy Training*

Moving forward with planning. Trainers identified and working to finalize contracts. Hope to launch training in the summer or fall. Paid for out of the \$700,000 workforce fund.

#### *Workforce Assessment Survey*

Discussed the upcoming workforce assessment survey of KDHE and LHD staff. KDHE hopes to sustain high levels of participation and to structure the survey, so it is meaningful and useful for everyone. The de Beaumont Foundation also does a national workforce assessment that is called PH Wins. This was previously only administered to counties with population above 25,000 but is being expanded to all LHD's. KDHE targeting July for the KDHE assessment, so both are not open at the same time. PH Wins is targeting September.

#### *Assistance with Behavior Health Needs and Self Care for LHD Staff*

A team of people, including WSU staff, have been working toward a recommendation to the KALHD Board. On next Tuesday's fireside chat, will be conducting a focus group to gather more information on these needs. How many have access to an employee assistance program, have looked at apps, exciting options that could be funded with workforce dollars. Want to have focus group to prepare for the next Board meeting where the ideas would be presented.

#### *Planning for Public Health Road Show*

Planning underway, name may change, would be training targeting county commissioners and open to other county officials you may want to invite. Twelve sites, 2 in each region, will be scheduled to reduce travel and provide opportunities to participate. Will be reaching out to the counties where sites are chosen to work with you. Want to increase County Commissioner understanding of their role as the Board of Health and work of LHD's. If have any thoughts on training or would like to be on the planning team, please let her know. Hope to unveil these in June after the Legislative Session. In response to a question, yes, a prospective County Commissioner would be appropriate to attend.

#### *PH Scope of Practice Toolkit for Nurses & Unlicensed Assistive Personnel*

This was requested by KALHD a year or more ago and covers the statutes related to nursing when working in an LHD as well as assistive staff. Lisa shared the document on screen and highlighted

some parts of the toolkit. KALHD will make it available on the website after this meeting. KDHE and KALHD will work together to keep it updated based on future changes in law.

## **WSU Updates**

Aaron Davis provided multiple updates.

### *PH Medicaid Advisory Board*

KALHD has representatives on this board that have heard this message and want everyone to know what is happening. Will bring more details to the Board in future. Briefly described purpose, participants, and historical projects over the 10 years of its existence. Focusing this year on research to identify pain points for LHD, both billing and systemically. Also have seen an example from Nebraska where managed care organizations contract with LHD's resulting in millions in funds for LHDs. KALHD and WSU envision this group identifying a list of priorities, similar to the annual KALHD legislative priorities that might include seeking increased reimbursement rates or big systems changes to Medicaid. Planning to have focus groups, key informant interviews, session at the billing symposium, to gather ideas and if you have ideas please share them with Aaron. Will probably bring the ideas generated in this work to KALHD at the mid-year-meeting.

### *Billing Symposium*

The event will be held April 2-3, 2024.

### *AI Communities of Practice*

Began 6 months ago, hosted on first Thursday of each month at 1:00 p.m. If you would like to join, please contact Aaron to be added to the invitation. Opportunity to talk about artificial intelligence, Chat GPT, how to use it regularly. Also 2 sessions at the Governors conference.

### *Data Modernization Assessment*

This assessment is happening currently, deadline to complete the survey is coming up on February 29, 2024. Hope that the majority, if not all LHDs, will complete the survey. Reminded the attendees that KDHE has a lot of funds for data modernization through the workforce grant. This process will help raise the LHD's voice to KDHE on data needs.

### *Community Health Workers*

WSU is working with KDHE to do another community health worker workforce assessment like have done 3-4 times in the last decade. If you have community health workers employed in your LHD, would like to have you respond to that survey. Link to survey and details not available today but will be available soon.

## **KAC Update**

Karla Nichols gave an update that legislative updates are the biggest activity currently. At a meeting last month, Jay Hall updated everyone on what is happening. As a reminder KAC also hosts weekly forum on Fridays from 2-3:00 on legislative activities that are county topics, including public health.

### **Legislative Updates**

Randy gave an update on some specific bills and asked the attendees for input on the topic of childcare to assist him to prepare for possible future hearings on childcare specific bills.

Randy also recognized some of the many stakeholders who are contributing in the Capitol and our LHD's who have submitted testimony on bills. It is understood that not all can contribute due to local politics, but when you can it is helpful and appreciated. Also thanked Johnson, Wyandotte, Douglas, Sedgwick for their contributions through their county lobbyists or staff.

Specific to childcare, Randy updated attendees on multiple bills that are assigned to the House Commerce, Labor and Economic Development Committee where we could see movement after turnaround. Among those bills are parallel bills in the House and Senate that were proposed by the Governor and would restructure several current programs under the new Kansas Office of Early Childhood. Sections of that bill would also enact new childcare licensing laws. What position KALHD should take if the Governor's Bill(s) move forward was discussed and the conclusion was to be a proponent for the bill unless we identify something later that is a concern. A primary interest for KALHD with any bill will be to retain the ability of local communities to provide childcare licensing services through their LHD.

### **Executive Director Report**

Randy highlighted some items contained in the ED report. Including operational updates on tax, audit, credit card services and a 1-year extension on the lease of office space from the Kansas Association of Counties.

Unexpected income was received from the Association of Community Mental Health Centers; however, no contract exists at this time as it expired last summer. Have reached out to ACMHC but deliverables by KALHD which are not currently defined. Intent will be to take part as this is a significant amount of income.

Electronic Embers is the company that hosts our list serve which notified KALHD of required security upgrades that were needed by February 1<sup>st</sup>. Those were implemented thanks to donated IT services. Randy thanked those who have sent updated information on list serve access for their LHD staff.

Discussed continued planning led by WSU on the Immunization Symposium. That a scheduled PHEP advisory meeting was canceled as the CDC has not yet provided guidance on the upcoming applications from States for the next 5-year project period. Have begun planning for the KALHD MYM and approached WSU about the possibility of contracting for services to plan and host this

event. Intend to contract for services and will also seek volunteers who could contribute to planning the content for the MYM.

**Open Discussion**

None

**Adjournment**

Brie adjourned the meeting **11:19 a.m.**