

Q2 of FY 2024 PHEP Advisory Team Meeting Minutes

Attendees

Tamara Wilkerson
Rebecca Adamson
Edward Bell
Nancy Griffith
Cindy Mullen
Tonya Medina (new, replacing Betha Elliott)
Steve Maheux
Randy Bowman
Lisa Beebe
Kendra Baldrige
Shelly Schneider
Tom Langer – 2:19 p.m.
Shelby Ostrom

Meeting Start

Randy Bowman started the meeting at 2:01 p.m. He also introduced himself to the group. He also asked the group to introduce themselves. Randy also shared the agenda with the group and asked for changes to the agenda. There were no changes suggested.

Discuss Preparedness Session at KAC Conference

Randy shared that Lisa Beebe presented at the KAC conference. The presentation was attended by 25 people and was very informative.

New Project Period and Other Updates

Rebecca Adamson shared information about the new project period. The current 5-year project period will end in June 2024. July 1, 2024, will start the new project period and Rebecca shared that KDHE is working with the CDC for information on the grant continuation. Rebecca shared that there are few details right now, but that more information is coming in the new year. Rebecca also shared that this group may need to provide a concurrence letter and potentially meet more during this period.

Rebecca also shared information about the 2024 preparedness summit in March in Cleveland, OH. Kansas may send a team to the conference. NACCHO also has provided a grant that people can apply for or PHEP funds can be used via a budget amendment. You will need to share that with Tamara Wilkerson.

Rebecca shared that two health departments did not apply for the PHEP grant last year. She is hoping to do more engagement on the importance of the grant and recommendations for usage. Rebecca also shared that there is a new PHEP contract specialist named Sarah Kelly. She will work to build relationships with regions and KDHE to get people in the right places. Lisa Beebe shared that Sarah has worked with Insight Global through the ELC grants during the pandemic. Randy will share an email out to KALHD members about Sarah's hire.

Randy asked what the expected timeline for the new project period will be. Rebecca shared that it will be similar in years past, but the PHEP team will reach out to Randy directly to set up a meeting. The KALHD board has also been included in the review process.

Report Out on Any Upcoming PHEP Activities in County/Region

Randy asked the group if there was anything that he needed to be aware of going into the new year. Tom Langer shared that his region will be meeting on March 2 in Sumner County/Wellington. Randy also told the group he would be open to email as well.

Discuss 2024 Meeting Schedule

Randy discussed the 2024 meeting schedule with the group, as the next year will be difficult. Rebecca suggested that this group look at a hold for some time in February, she suggested February 16th from 11:30 a.m. – 1:30 p.m. The group also investigated times in March to meet again. March 1st from 11:30 a.m. – 1:30 p.m. was put on the calendars.

Additional Discussion

Nancy Griffith also mentioned that her and her team have created documents to assist with the grant application process including a fiscal guide. The documents are listed on the homepage for PHEP on KGMS. Nancy also requested feedback and suggestions.

Adjournment

Randy adjourned the meeting at 2:54 p.m.