

## Executive Director Report December 7, 2023

### Organizational Updates

- Transition from Interim Executive Director to Executive Director began November 1, 2023.
  - Thank you to Shelby for her service as Interim E.D. and for sharing her historical knowledge with me.
  - ED is now able to access financial accounts and software systems. Thank you to Julie, Jason and others who signed forms required by various entities.
  - Bank of America has extensive process for non-profit credit cards that is ongoing so no ED access.
  - Making introductions to stakeholders in group and individual meetings. Thank you to everyone for your warm welcome. And to those I've not yet met, I look forward to that opportunity.
- KALHD Federal and State income tax returns were completed and submitted on November 14, 2023.
- Receive a notification from the IRS of a change in our Form 941 deposit requirements for calendar year 2024. I have provided notice to the vendor for our payroll software (Paychex) who has acknowledged this notice and will make the required changes.

### Project Updates

- PHEP impacted by transition and requires some steps to get back on schedule. Primarily, no reports submitted to KDHE for the July-September quarter and no quarterly PHEP advisory meeting was held in November. Working with KDHE and applicable members to address both.
- PHEP will require KALHD to submit a competitive bid in response to a State of Kansas Request for Proposal (RFP) that will be issued winter/spring of 2024.
- KDHE advised in November that the Centers for Disease Control (CDC) notified States of the option for a one year no cost extension on us of federal funds. For the Kansas Immunization Project (KIP) at KALHD, this is welcome news as this major funding would have otherwise expired on June 30, 2024, with no options to renew. KDHE is beginning the process for extension and we have a meeting in mid-December to learn more.
- Wichita State University (WSU) Center for Public Health Initiatives (CPHI) notified KALHD of 21 graduates of the Local Public Health Leadership Series. Historically KALHD has funded plaques for each graduate which have been ordered.
- Julie Sergeant at KDHE reached out to KALHD on the BFRSS data. My understanding is least some LHD's have expressed interest in exploring adjustments to the analysis of this data set and the current grouping strategy for less populated counties. Julie and I would like to support a process for an open and collaborative discussion with LHD's to discuss the current analysis process and the potential to better align this process with the needs of our communities.
  - Option 1: if there are volunteers who would like to participate in this conversation please let me know now or later.

- Option 2: We could include BRFSS as an agenda item at our January Board meeting if everyone would like to participate in this discussion.

## **Legislative Updates**

- Coordinated with the Legislative Committee to develop the proposed 2024 KALHD Policy Statement included with the materials for this meeting.
- Reviewed hearing and testimony from 2023 session on HB2033 which would change the statute on funding formula for state-aid to LHD. Will engage with Chair of House Social Services Budget in December to assess potential for action in 2024 session.
- Session begins January 8, 2024, and the veto session (last phase of the session) is anticipated to begin April 29, 2024.

## **Important Dates to Remember**

- Board Meeting: January 16, 2024 (virtual)
- Board Meeting: February 20, 2024 (virtual)
- KALHD will invoice members for 2024 annual dues – targeting 2<sup>nd</sup> half of January. Per by-laws dues are due by March 31, 2024.

Randy Bowman  
KALHD Executive Director