**Interim Executive Director Report**

**October 17, 2023**

**Assistant Director Activities**

1. **Immunization Summit**
* The budget change request has been approved by KDHE.
* I am working with the WSU CPHI team on the planning.
* If you are interested in being on the design team for the summit, please reach out to me directly.
* The summit is most likely going to be happening at the same time as the billing symposium to reduce travel costs for LHDs to attend. Our first planning meeting will be on Thursday, October 19th.
* Anticipated $50 cost to attend to cover food since the IZ grant does not cover food. Could be billed to PHEP or workforce development grant.
* We are also considering having sponsors/vendors for LHDs to visit during the day.
1. **Other new projects (with the budget change)**
* Kendra from WSU is working to get all of the VIS statements uploaded to the KS Health Collaborative website in the coming months.
* Social media templates and messaging can be created with WSU. I am checking in with KDHE for approval of messaging.
1. **Collaboration with School Nurses Organization**
* I am working with the school nurses organization to develop a co-branded letter to the editor for both LHDs and school nurses to use to encourage routine vaccinations this upcoming year and explaining exclusion dates.
* KALHD may publish this piece in the Kansas Reflector
1. **KDHE Updates**
* New COVID-19 and Flu Dashboards coming to KDHE’s website this fall
* <https://forms.office.com/Pages/ResponsePage.aspx?id=AYGu3C3JDEi8Q8Z2HMzMWlYKb9xN03pCj7Rw9_2zwkJUOTJTOVY1UEM5SVZXUUY2RlFPNDFWSzNGNi4u>
* The immunizations team shared updates on the 317 VFC and bridge access program on the LHD calls in September. If you are still continuing to have concerns, problems, or issues, please contact them directly or you can contact me.
* Considering hosting a monthly collaborative call with the immunization regional nurses and the LHD local regional nurses. Hopefully more collaboration will be able to occur.
1. **KAC Tradeshow**
	* KALHD has been working with KAC to develop a tradeshow “corner” for immunization organizations at the KAC conference in December. If you are attending, this will be a great thing to speak to your county officials about as there will be various immunization organizations attending.
2. **Frameworks November 7th Webinar with KAAP**
	* KALHD will be cohosting a webinar with the Kansas Academy of Pediatrics on November 7
	* This webinar will be focused on immunizations and framing those immunizations to others.
	* <https://us02web.zoom.us/meeting/register/tZ0vcOirpz0vGtwXIDX8TZQzMuskhTyWfwLE_#/registration>

**Interim Director Activities**

1. **KALHD Continues to Run Smoothly**
	* KALHD is continuing to run smoothly in the interim. I am covering Dennis’ meetings as well, including through our grants. Once Randy begins his role, there is a possibility that some resonsiblities will change, so please keep an eye out for the best person to contact.
2. **Randy Start Date – November 1**
	* Randy’s official start date is set for November 1
	* His email is set up, so you are welcome to begin emailing him at randy.bowman@kalhd.org
	* I am developing his first day checklist and should have more information for the board once he starts his role.
3. **KAC Conference + Welcome Reception**
* KALHD will be hosting a welcome reception for Randy during the KAC conference. I encourage everyone to attend the reception if they are attending the conference.
* Date is tentative, but most likely on December 6th.