

**KALHD Board Meeting
July 18, 2023
Meeting Minutes**

Board Members

Jason Tiller, Board President
Brie Greeson, President-Elect
Julie Gibbs, Secretary-Treasurer
Karla Heble, District 1 Representative (arrived 10:02 a.m.)
Jennifer Cure, District 1 Alternate
Paula Bitter, District 2 Representative
Leslie Campbell, District 3 Representative
Kendra Walsh, District 4 Representative
Lynnette Redington, District 5 Representative
Karla Nichols, District 5 Alternate and KAC Representative
Lisa Scott, District 6 Representative (arrived 10:01 a.m.)
Arlene Doll, Member-at-Large #1 (arrived 10:08 a.m.)

Attendees

Adam Wuerfele
AAaron Davis
Amilia Marchant
Angie Kahle
Charlie Hunt
Christena Beer
Cristi Cain
Dawn Jones
Jennifer Millbern
Joanna Sabally
Karen Winkelman
Kathy Janousek
Kim Reel
Monica Reuber
Rayna Maddox
Rebecca Johnson
Ruth Walker
Shalei Shea
Shelly Schneider
Teresa Fisher
Tonya Medina
Lori Eichman
Krista Schneder
Kerri Ulrich
Jackie Patterson

KALHD Staff

Dennis Kriesel, Executive Director
Shelby Ostrom, Assistant Director

Call to Order

Jason Tiller, Board President, called the meeting to order at 10:00 a.m. CT

Board Roll Call

Dennis Kriesel conducted a roll call of board members. He determined that a quorum was present for voting.

Approval of the Agenda

Jason requested changes to the meeting agenda for the board meeting. No changes were announced. **Jason asked for a motion to approve the July 2023 meeting agenda. Brie Greeson, President-Elect moved to approve the meeting agenda. Paula Bitter seconded the motion. The motion was approved.**

2022 KALHD Audit

Adam Wuerfele from SS&C shared information about the 2022 audit with the board of directors. He went into detail on the draft audit report and shared that KALHD is in an overall good financial position. Adam did also share that there is a note on financial control within the organization due to KALHD having only two employees, however, SS&C didn't find it to be determinantal to the organization currently. **Jason asked for a motion to accept the report and place on file. Karla Nichols moved to accept the document and place on file. Paula seconded the motion. The motion was approved.**

Dennis shared that the current contract with SS&C will expire this year. Adam has offered a new 3-year agreement with SS&C. **Dennis recommended that the board vote on this approval during this meeting. Jason asked for a motion to approve the new contract. Arlene Doll moved to approve the contract. Brie seconded the motion. The motion was approved.**

Approval of the June 2023 Meeting Minutes

Jason shared the June 2023 meeting minutes and asked for revisions. Leslie Campbell asked if her last name should be added to the discussion portion. However, it was determined that it wasn't needed. **Jason asked for a motion to approve the June 2023 meeting minutes. Lynnette Redington moved to approve the minutes. Leslie seconded the motion. The motion approved.**

Monthly Financial Report: June 2023

Julie Gibbs gave an update on the financial position of KALHD this last month. Overall, the organization in good financial standing. **Jason asked for a motion to accept and place the monthly financial report on file. Karla N. moved to accept and place on file. Arlene seconded the motion. The motion was approved.**

KDHE Updates

Cristi Cain gave several updates from KDHE including a reminder about the Governor's Public Health Conference, she also mentioned that the planning committee has been selected and will be announced soon. The Aid-to-Local Grant period deadline will be March 31, 2023. Lynette asked if that date would be updated to April 1, 2023, due to March 31st being a Sunday. Cristi shared that it would be updated.

Cristi also shared that the HOOK group will be meeting in the fall and gave a synopsis on topics for the meeting and that the meeting will be in Wichita, KS. More information will be coming soon. Cristi also shared that during the HOOK meeting this morning, there were policy discussions and a discussion about bed bugs and how more training is needed. She asked this group for ideas on where they would like to talk about this. The board gave recommendations including at regional meetings and at the governor's public health conference. Cristi also gave the dates for the rest of the regional public health meetings.

Cristi reminded the group that the workforce development grant process is open until August 15th. She encouraged the board to share their concerns and comments during this meeting. Ruth Walker asked when the begin day of the grant would be, and it would be December 1, 2023. Lynette also reminded the group a signature page is also required. Cristi also answered questions that came through in the chat.

CPHI Updates

AAaron Davis gave an update on the Local Public Health Series. Currently the series is full, but they are starting a waitlist for those who drop out. They are hoping to host more in the future.

AAaron also shared that with funds from the ELC grant, CPHI/informatics will be looking a improving systems through data and streamline some systems, more information to come on the grant.

AAaron also shared information about starting a committee on AI. AAaron shared that people are still welcome to join the committee if interested.

AAaron also gave an update on community health workers.

KAC Update

Karla N. gave a brief update on KAC activities. She shared that the group has not met since the mid-year meeting but reminded this group of the Friday newsletters from KAC.

Assistant Director Report

Shelby Ostrom, Assistant Director gave an update on immunization projects including the buying group webinar this Thursday, and upcoming projects this school year.

Executive Director Report

Dennis gave various updates including the mid-year meeting report, which took up most of his time. The full mid-year meeting review was included in the board packet for this meeting. He also gave an update on the Medicaid contract, but no other major updates.

Open Discussion

Jason opened the group to open discussion at 11:06 a.m.

Dennis shared that KDHE is reconvening the Health Information Technology Advisory Council and requested 3 individuals from KALHD, and Dennis wanted to open that to the group. He needs names by August 2023. The appointees do not need to be administrators. Charlie Hunt shared that the informatics group would be the best to ask for appointees.

Brie asked for tips and tricks on talking with accountants during the budget process. She asked this group to email her with those tips. The group discussed the issue during the meeting as well.

Leslie asked if there was an update on upcoming grants. Cristi shared that the initial awards have been determined, but more funding will be available to community organizations so more information to come. Dennis also shared that someone requested a KDHE organizational chart at the mid-year meeting. Cristi will look and see if there is one and the group discussed it and doing it through K-COMS. Cristi did also mention that the KDHE will be transitioning from environment to public health, so Ashley Goss will be over the lab. Dennis also asked about KanBeHealthy trainings, Cristi shared that they are looking for someone to do the trainings. Dennis asked if KALHD could help with finding someone for the trainings, Cristi shared that many physicians in the state have thought it was out of the scope of practice of nurses, so it's a very political process. Ruth Walker suggested having a nurse teach other nurses how to do screenings, rather than doing "assessments". Dennis concluded the KanBeHealthy discussion with a call to be emailed by anyone who would be willing to do the training or has staff that could conduct the training, with the belief that enough materials exist to help the trainers in terms of developing the relevant presentation materials.

Adjournment

Jason adjourned the meeting at 11:38 a.m. CT