

**Kansas Association of Local Health Departments (KALHD)**  
**Annual Meeting (concurrent with the KAC Conference)**  
**October 19, 2022**  
**Meeting Minutes**

**Board Members**

Jason Tiller, President and President-Elect  
Aften Gardner, Past President and KAC Representative  
Julie Gibbs, Secretary/Treasurer  
Karla Heble, District 1 Representative  
Paula Bitter, District 2 Representative  
Brie Greeson, District 4 Representative  
Lynette Reddington, District 5 Representative  
Karla Nichols, District 5 Alternate  
Susan Belt, District 6 Alternate  
Adrienne Byrne, Member-at-Large #2

**Meeting Attendees**

Kristen Fritts  
Pamela Harris  
Teresa Fisher  
Krista Schneider  
Mary Clark  
Ashley Swanson  
Mackenzie Kelly  
Christena Beer  
John Herger  
Tona Arnold  
Sierra Behrens  
Brandi Hardiek  
Lisa Horn

**KALHD Staff**

Dennis Kriesel  
Shelby Ostrom

**Call to Order**

Jason Tiller, Board President and President Elect, called the meeting to order at 9:30 a.m. CT at the Sheraton Overland Park during the Kansas Association of Counties Conference.

**Board Roll Call**

Dennis Kriesel, Executive Director, did a board roll call. He determined that a quorum was present.

### **Approval of the Agenda**

Jason asked if anyone had amendments to the agenda. **Dennis proposed to change Cristi Cain to Lisa Horn to give the KDHE update. Jason asked for a motion to approve the agenda as amended. Brie Greeson moved to approve the agenda as amended. Lynette Reddington seconded the motion. The motion was unanimously approved.**

### **Approval of September 2022 Minutes**

Jason presented the September 2022 board meeting minutes and asked for amendments. **The group did not have any amendments and Jason asked for a motion to approve the agenda. Lynette moved to approve the September 2022 Board Meeting Minutes and Paula Bitter seconded the motion. The motion was unanimously approved.**

### **September Financial Report**

Julie Gibbs, Secretary, presented the September 2022 financial report. Overall, KALHD is in a good financial position for the month. **Jason asked for a motion to approve the financial report and place on file. Paula moved to approve the September 2022 Financial Report and place it on file. Brie seconded the motion. The motion was unanimously approved.**

### **KDHE Update**

Lisa Horn gave an update from KDHE in lieu of Cristi Cain. She presented new event dates including Public Health Power Hour, Regional Meetings, and Local Health Officer meetings. For the regional meetings, you will need to register via KS Train (#1106444). You can go to another regional meeting if you cannot attend one in your region.

Lisa also mentioned that the Workforce Development grant is expected to be released sometime in November. Please be on the lookout for more information and a call for volunteers. She also presented data from Mental Health America's annual report, The State of Mental Health in America. Overall, Kansas was ranked 51 (out of 51) and had many youth with substance abuse issues. The group discussed the data and potential solutions. Lisa suggested that this conversation continue the next Fireside Chat or a webinar/PH Power Hour.

### **KAC Update**

Aften Gardner, KAC Representative and Past President, gave an update on activities for the Kansas Association of Counties. Aften mentioned that the board met on Monday, October 17 and approved their legislative policy agenda, which included several public health provisions, and they also reviewed the Dark Store Theory.

### **Executive Committee Summary Report**

Dennis shared that Shelby Ostrom, Assistant Director's raise of \$1,500 was approved by the Executive Committee last month. Her new salary is \$52,500 as of November 1, 2022.

### **2023 KALHD Budget Approval**

Dennis shared the 2023 proposed budget. Overall, KALHD is in a very good place and has diversified grants, and Dennis anticipates the renewal of the PHEP grant.

**The total anticipated income is \$316,805**

**The total anticipated expenses are \$306,659**

Dennis also mentioned that the Workforce Development grant is anticipated, but not included in this current 2023 budget. The group discussed the grant and potential projects as well as the future retreat to discuss the grant in January. Jason suggested that this group write questions you have about the grant to bring them to the retreat.

Jason asked for a motion to approve the 2023 KALHD Budget. Brie moved to approve the 2023 KALHD Budget. Karla Nichols seconded the motion. The motion was unanimously approved.

### **Approval of 2023 meeting schedule**

Dennis presented the tentative schedule for the 2023 board meetings. The meetings will remain on the second Tuesday of Month, 10 meetings a year with 8 of those being virtual via Zoom. The 2 in-person meetings will be the KAC conference (December, Wichita), and Mid-Year in Salina. December skip has been moved to November. Susan mentioned that the Four Corners Conference will be at the same time as the KAC Conference, so that may be an issue.

**Jason asked for a motion to approve the 2023 Meeting Schedule. Susan Belt motioned to approve the 2023 Meeting Schedule. Karla Heble seconded the motion. The motion was unanimously approved, and Dennis will share Zoom links to the meetings soon.**

### **Assistant Director Report**

Shelby Ostrom, Assistant Director, gave a report on immunization projects including the KIP grant.

### **Executive Director Report**

*Dennis started his report a little sad, so the group recognized him with a clap for his hard work.* In addition, Dennis gave an update from the organization, including staff, project updates (Delta Grant, PHEP), and legislative updates and meetings.

*The group moved to an all-member voting session at 10:54 a.m. CT*

### **Amendments to the KALHD Bylaws**

Dennis shared the current bylaws draft, which includes language amending Article V which outlines officers, board of directors, and executive committee and other small changes. The bylaws are available on KALHD's website ([www.kalhd.org](http://www.kalhd.org)) for members who would like to review the specific changes.

**Jason asked for a motion to approve the 2023 KALHD Bylaws. Teresa Fisher moved to approve the 2023 KALHD Bylaws and Adrienne Byrne seconded the motion. The motion was unanimously approved.**

### **2023 Proposed Legislative Policy Statement**

Dennis shared the proposed legislative policy statement, including language on the state/federal financial support for local public health funding increase and other additions and language revisions. This legislative statement now includes language on climate change.

Lynette moved to amend the legislative statement under “School Inspections” to remove the section including in “in those locations where it makes sense” and add a period instead. Paula seconded the motion. The motion was unanimously approved.

**Jason asked for a motion to approve the proposed legislative policy statement as amended. Brie moved to approve the 2023 Proposed Legislative Policy Statement as amended. Karla Heble seconded the motion. The motion was unanimously approved.**

### **2023 Recommended Slate of Officers/Board Members**

Dennis shared the 2023 slate of officers and new board members. After brief discussion, **Jason asked for a motion to approve the 2023 Recommended Slate of Officers/Board Members. Karla Nichols moved to approve the 2023 Recommended Slate of Officers/Board Members. Adrienne seconded the motion. The motion was unanimously approved.** Thank you to our outgoing and new board members!

### **Open Discussion**

The group moved into open discussion.

### **Adjournment**

Jason adjourned the meeting at 11:43 a.m. CT