

2023 Budget

Kansas Association of Local Health Departments

Presented to the KALHD Governing Board on October 19, 2022

Line-Item Summary: 2023 KALHD Budget

PROJECTED 2023 INCOME

Account	Description	2023 Budget	Narrative
500	Grant Revenues	\$203,638	PHEP SFY 2023 [\$42,000] PHEP SFY 2024 [\$14,000] KIP Immunization contract (note: projecting \$10,000 from this grant to cover 2023 KALHD MYM registrations, that is not reflected here but rather appears under program fees) [\$147,638]
570	Membership Dues	\$79,000	2023 KALHD dues (request of \$80,345.82, factors in assumed losses) [\$79,000]
580	Program Fees	\$13,000	MYM attendees (note: projecting \$10,000 of this will come from our KIP contract; that is reflected here rather than under grant revenues) [\$12,000] MYM sponsorships [\$1,000]
585	Miscellaneous Income	\$4,349	KAC copier rental (\$278.30/mo) [\$3,339] Academy of Science member rebates [\$380] NACCHO rebates [\$600] Amazon Smile [\$30]
590	Fee for Service	\$16,668	Medicaid workgroup payment [\$15,000] Delta Grant [\$1,668]
981	Interest Income	\$150	Interest earned [\$150]

2023 Revenue (All Programs): **\$316,805**

Line-Item Summary: 2023 KALHD Budget

PROJECTED 2023 EXPENDITURES

Account	Description	2023 Budget	Narrative
615	Communication	\$3,377	Blue Valley phone trunk (\$56.38/mo) [\$677] Postage [\$2,400] Printing plaques for Kansas Local Public Health Leadership Series [\$300]
680	Meeting Rental Equipment	\$1,000	MYM equipment rental [\$1,000]
685	Meeting Food	\$12,277	Kansas Health Matters/other public health mtg meals [\$1,777.27] MYM food [\$10,500]
690	Meeting Facilities	\$4,612	MYM setup costs [\$275] MYM event space rental [\$900] LHO retreat costs [\$3,436.97]
700	Office	\$18,396	Workers' compensation insurance [\$520] Business insurance [\$670] Electronic Embers listserv software (\$420/yr plus \$200 for overages) [\$620] Office 365 software (2 licenses) [\$500] Survey Monkey software [\$385] QuickBooks Online subscription [\$160] Kansas Health Matters support [\$500] KAC affiliate dues [\$2,550] Rent (2% increase/year) [\$1,858] Office supplies [\$2,125] Canon copier rental (\$672.72/mo) [\$8,073] SoS annual report [\$40] Zoom (\$165 x 2 licenses) [\$330] KanFocus (\$1,450 every 2 years, next renewal 9/2024) [\$0] Lobbyist registration [\$65] Bluehost (\$11.99/mo., 36 months, 7/2021-7/2024) [\$0] GoDaddy (\$125 for 5 years, next renewal 6/2025) [\$0]
760	Personnel	\$196,847	E.D. FICA [\$8,813] E.D. insurance stipend [\$10,200] E.D. IRA match [\$3,456] E.D. salary [\$105,000] A.D. FICA [\$4,797] A.D. insurance stipend [\$10,200] A.D. IRA match [\$1,881] A.D. salary [\$52,500]
820	Services	\$42,550	Paychex [\$2,100] SS&C audit (\$8,050 for 2022) [\$8,050] Berberich 990 prep [\$1,300] CEI (billing manual) [\$5,000] CEI (new admin. manual) [\$1,000] KAC immunization project work [\$25,000] Nursing CEUs for MYM [\$100]

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PROJECTED 2023 EXPENDITURES

Account	Description	2023 Budget	Narrative
935	Travel	\$27,100	MYM lodging/mileage/tolls (2 staff) [\$1,200] KAC conference registration/lodging/mileage/tolls (2 staff) [\$2,000] Governor's public health conference registration/lodging/mileage/tolls (2 staff) [\$1,400] Misc. other travel for E.D. [\$1,500] Misc. other travel for A.D. [\$1,000] Immunization training costs for LHDs (note: assuming \$10,000 goes to 2023 KALHD MYM registrations but is not reflected here since that won't read as an expense to KALHD but the income is reflected in the appropriate category) [\$20,000]
970	Uncategorized Expenses	\$500	Donation to the Lougene Marsh Scholarship Fund (KPHA) [\$500]

2023 Expenditures (All Programs): \$306,659

2023 KALHD Budget: Income Versus Expenditures

Program	Income	Expenses	Carry-Over Cash	Difference
General Fund	\$113,167	\$97,807		\$15,360
PHEP SFY2022	\$42,000	\$28,000		\$14,000
PHEP SFY2023	\$14,000	\$28,000		-\$14,000
KIP Immunization Project	\$147,638	\$147,638		\$0
LHO Retreat	\$0	\$3,437	\$3,437	\$0
Events Management	\$0	\$1,777	\$1,777	\$0
	\$316,805	\$306,659	\$5,214	\$15,360

