

KALHD Board Meeting
Meeting Minutes
July 19, 2022

Board Member Attendees

Jason Tiller, President and President-Elect
Aften Gardner, Past-President and KAC Representative
Julie Gibbs, Secretary-Treasurer – Left 10:43 a.m.
Karla Heble, District 1
Jennifer Cure, District 1 Alternate
Paula Bitter, District 2
Dr. Sanmi Areola, District 3 – Left 10:40 a.m.
Juliann Van Liew, District 3 Alternate
Brie Greeson, District 4
Lynnette Redington, District 5 – Arrived 10:03 a.m.
Karla Nichols, District 5 Alternate – Arrived 10:36 a.m.
Betha Elliott, District 6
Arlene Doll, Member-at-Large #1 – Arrived 10:02 a.m.

Attendees

Cristi Cain
Angie Kahle
Cindy Mullen
Denise James
Diana Parke
Emily Strange
Karen Winkelman
Kendra Baldrige
Kendra Glassman
Kim Reel
Leslie Campbell
Missy Lancaster
Monica Reuber
Rebecca Adamson
Robin Downard
Shelly Schneider
Skye Reid
Teresa Fisher
Sara Hodges
Krista Schneider
Adam Wuerfele

Staff

Dennis Kriesel, Executive Director
Shelby Ostrom, Assistant Director

Call to Order

Jason Tiller, Board President, called the meeting to order at 10:00 a.m. Central

Board Roll Call

Dennis Kriesel, Executive Director, took roll for board members. It was determined that a quorum was present.

Approval of July 2022 agenda

Dennis and Jason presented the July 2022 agenda. **Jason called for a motion to approve the July 2022 as presented. Paula Bitter made the motion and Julie Gibbs, Secretary, seconded the motion. The motion was unanimously approved.**

2021 Audit Presentation

Adam Wuerfele, KALHD's contract auditor with SSC CPAs, P.A., presented the 2021 audit report to the board of directors. The audit report, which is included in the July 2022 board packet, reviews current financial standing, a board communication letter, and an internal communication letter.

After the presentation, **Jason called for a motion to approve the 2021 Audit Report as presented and place the document on file. Brie Greeson made the motion and Aften Gardner, Immediate past present, seconded the motion. The motion was unanimously approved.**

Approval of June 2022 Minutes

Jason presented the June 2022 minutes. The board presented amendments for name misspellings, including Brie Greeson and Tracy Axtell. These amendments were approved. **Jason asked for a motion to approve the June 2022 meeting minutes as amended. Dr. Samni Areola made the motion and Arlene seconded the motion. The motion was unanimously approved.**

June Monthly Financial Report

Julie, in her capacity as secretary, presented the June 2022 financial statement. The largest revenue and expenses were for the mid-year meeting in Salina. **Jason asked for a motion to approve the June 2022 Financial Report and place the document on file. Arlene made the motion and Brie seconded the motion. The motion was unanimously approved.**

KDHE Updates

Cristi Cain gave an update on the workforce development grant that was discussed during the mid-year meeting last month. After speaking with staff at KDHE, it was determined that funding awards may be combined with both population and social vulnerability index and funding would be distributed by those factors. Cristi also asked for feedback on this topic and a discussion was had about the workforce development grant application. Funding is expected to

be delivered to KDHE by November 1, and KDHE will redistribute those awards to the health departments after that time. The priority summary for the grant were shared during the discussion and Cristi will share this document with the health departments on the administrator listserv.

After discussion, Jason called for a motion for The KALHD Board moves to support a formula, to distribute 40% of the Workforce Development grant via a formula that relies on both population and the Social Vulnerability Index. Arlene made the motion and Paula Bitter seconded.

Lynnette Redington moved to amend the original language to include “or more” after “40%” so the current amended language would be as follows:

The KALHD Board moves to support a formula, to distribute 40%, or more, of the Workforce Development grant via a formula that relies on both population and the Social Vulnerability Index.

Karla Nichols seconded the amended language. The amendment was approved.

Jason called for a vote on the original motion as amended. The motion passed.

Travel Approval for Executive Director: CPHI/KDHE Retreat in Wichita

Dennis requested approval to use travel funds to stay overnight as necessary for a retreat in Wichita. **Aften made the motion and Brie seconded the motion. It was unanimously approved.**

KAC Updates

Aften was unable to attend the last KAC meeting due to conflicts. She encouraged all members to attend the KAC conference in October 2022.

Draft KALHD Bylaws Changes

Dennis presented potential bylaw changes for board member secession planning, as it was not exclusively mentioned before. The group reviewed the potential bylaw changes and Dennis asked the group not to vote during this meeting as multiple changes were made during the discussion. Dennis recorded the necessary edits and said he would make them and present a revised draft for board approval during the September meeting and, if approved, would be presented the membership in October for adoption.

2022 Mid-Year Meeting Debrief

Dennis presented a report on the mid-year meeting from June 2022. The full report is listed in the board packet, as the summary was shared during the meeting. Overall, the meeting was well attended, and good feedback was presented.

Assistant Director Report

Shelby Ostrom, Assistant Director, gave her monthly report which included information about Monkeypox, vaccination projects, and other projects at KALHD. She requested feedback on current email types in the immunizations listservs that she sends during outbreaks or new vaccines available (i.e., Monkeypox). If you have feedback, you can send it to her directly.

Executive Director Report

Dennis gave his executive director report and added information about MCH and a potential project that is coming soon. He also mentioned that the Legislative Committee needs to be put together for 2022. Aften is required to chair the committee, and Jason will make appointments to the board. **As a reminder, KALHD will not have a board meeting in August 2022. The next meeting will be in September 2022.**

Dennis also noted, beyond his written report, that it seems KDHE's MCH program is moving ahead with plans for an advisory team and that he expects to make a call for volunteers in the near future.

Open Discussion

Jason moved the group into open discussion. A group discussion was had on county advisory boards.

Adjournment

Jason adjourned the meeting at 12:00 p.m. Central

Submitted by Shelby Ostrom, Assistant Director on July 19, 2022.