

PHEP Quarter 1 (of FY 2023) Meeting Minutes August 25, 2022

Attendees

Shelly Schneider
Cindy Mullen
Lisa Beebe
Nancy Griffith
Tom Langer
Rebecca Adamson
Skye Reid
Tamara Wilkerson
Dana Rickley
Steve Maheux
Jennifer Kraft
Dennis Kriesel
Shelby Ostrom

Meeting Start

Dennis Kriesel called the meeting to order at 10:00 a.m. CT.

Discuss issue regarding regional coordinators in multiple HCC regions and their mandatory attendance

Regional coordinators have expressed concern with attending multiple meetings that are long. The concern was discussed, and it was suggested that an LHD administrator could attend these meetings as a proxy. However, Tom brought up that these meetings are mandatory on a federal level. Based on this conversation, Dennis will reach out to the individual with concern to discuss the proxy option with LHD administrators who are already attending the meetings.

Nancy mentioned there are also proxy letters already created. It was also recommended to list multiple designees on the letter. Rebecca also stressed that these meetings can also be attended virtually.

Link to view the designee letters (3 different types): <https://www.kdhe.ks.gov/759/Compliance-Document-Resources>

Discuss presentation plans for KAC Annal Conference (10/19/2022)

Dennis mentioned that as a part of the PHEP grant, KALHD is contracted to host a workshop at the Kansas Association of Counties (KAC) annual conference in October. This session is anticipated to be on the last day of the conference and will be another “101” style PHEP presentation geared toward county commissioners and officials. Rebecca Adamson will present on the State Preparedness system on a state level and Jason Tiller (Saline) and Aften Gardner (Wallace) will present on the Preparedness system on the county level.

Discuss any other items of interest

Shelly brought up a concern for feedback for the group. A LHD administrator came to Shelly with concern of not feeling supported and not knowing completely what they are doing. This administrator does not have a regional PHEP coordinator. Many times, the regional coordinators are also LHD administrators or are subject matter experts in the PHEP field, so many times there are not people in those positions. Skye also expressed that most of the administrators in her region are new, and she offered to pass along the PHEP workplan and handbook she shared with the new administrators.

Based on the conversation, Shelly asked if there would be a problem to hire out a regional coordinator specifically for the region. Rebecca offered to walk the LHD administrator through some of these issues. Cindy also mentioned that her region created operational guidelines and they review it together every year and offered to Shelly that that might be a good idea for this administrator to implement.

In addition to the conversation, Skye brought up the thought that the mid-year meeting that KALHD puts together is not conducive for regional coordinators. So, Dennis proposed to discuss this at a meeting closer to the mid-year meeting date and a potential social for coordinators. Tom also encouraged all counties who are not CRI counties to understand how the CRIs work.

Rebecca also announced that Jennifer Kraft is the new MRC coordinator at KDHE. Jennifer gave an update about the new project and a new SERV-KS platform.

Adjournment

Dennis Kriesel adjourned the meeting at 11:43 a.m. CT.