

**KALHD Board Meeting Minutes
Mid-Year Meeting Business Meeting
June 29, 2022**

Board Members

Jason Tiller, President and President Elect
Aften Gardner, Past-President and KAC Rep
Julie Gibbs, Treasurer
Karla Heble, District 1 Rep
Paula Bitter, District 2 Rep
Dr. Sanmi Areola, District 3 Rep
Brie Greeson, District 4 Rep
Ruth Walker, District 4 Alternate
Lynnette Reddington, District 5 Rep
Karla Nichols, District 5 Alternate
Betha Elliott, District 6 Rep
Susan Belt, District 6 Alternate

Attendees

Rebecca Adamson
Tracy Axtell
Mila Bandel
Ambur Banner
Sierra Behrens
Amy Blackburn
Bonnie Bolton
Brandi Bray
Gina Brown
Cristi Cain
Leslie Campbell
Cecilia Chacon
Mary Clark
Tisha Coleman
Crystal Dana
AAron Davis
Amanda Dreasher
Ray Finley
Teresa Fisher
Pamela Fletcher
Kathryn Fowler
Jennifer Funk
Kendra Glassman

Lana Green
Tobias Harkins
Hope Harmon
Pamela Harris
Stacey Hileman
Cheryl Hoberecht
Sara Hodges
Lisa Horn
Vicki Lindsey
Mark McClure
Lisa Moritz
Carolyn Muller
Robin Hull
Charlie Hunt
Toni Irvin
Denise James
Sarah Jolley
Angie Kahle
Kim Knieling
Bobbi Koerperich
Dan Partridge
Gail Pickering
Sheryl Pierce
Kim Reel
Monica Reuber
Brilee Rhuems
Dana Rickley
Kristina Romine
Krista Schneider
Shelly Schneider
Corey Sherfick
Kay Smith
Melissa Smith
Teresa Starr
Kristy Stewart
Teddi Van Kam
Crystal VanHoutan
Kendra Walsh
Karen Winkelman

Staff

Dennis Kriesel, Executive Director
Shelby Ostrom, Assistant Director

I. Call to Order

Jason Tiller, KALHD board president, called the meeting to order at 10:02 a.m. in the Sunflower Room at the Holiday Inn in Salina, KS during the KALHD midyear meeting.

II. Board Roll Call

Dennis Kriesel, Executive Director confirmed that a **quorum of board members was present** during the meeting.

III. Approval of the June 2022 Agenda

Jason asked for a motion to approve the June 2022 Business Meeting Agenda. **Karla Nichols moved to approve the June 2022 agenda and Brie Greeson seconded the motion. The board unanimously approved the June 2022 Business Meeting Agenda.**

IV. Approval of May 2022 Meeting Minutes

Small amendment was suggested to the May 2022 meeting minutes in the KDHE report. A small grammar change was made in the BEAM section of the minutes, “or” instead of “of”.

Jason asked for a motion to approve the May 2022 Board Meeting Minutes as amended. **Bree moved to approve the amended May 2022 board meeting minutes and Lynnette Reddington seconded the motion as amended. The board unanimously approved the May 2022 Board Meeting Minutes.**

V. May 2022 Financial Report

Julie Gibbs, Board Treasurer reviewed the May 2022 Financial Report with the board and member attendees. Julie asked for a motion to approve the May 2022 Financial Report and place on file. **Paula Bitter moved to approve the May 2022 Financial Report and place on file and Bree seconded the motion. The board unanimously approved the May 2022 Financial Report.**

VI. YTD Walkthrough of KALHD Financials

Dennis presented a detailed walkthrough of the budget, current financial standing, and profit and loss statements of the organization for the current fiscal year. **Overall, the organization is in good financial shape and Dennis anticipates a \$30,000 surplus at the end of the fiscal year.**

VII. Thoughts on the Year So Far to Membership

Jason shared his thoughts on the year with the members present at the meeting. He recognized new public health professionals, seasoned public health professionals, and the COVID-19 pandemic “losses” in the industry. Jason also shared a positive outlook on the years to come and encouraged the members who attended the meeting to keep doing good work in the industry.

VIII. Explanation of Dues Formula

Dennis explained KALHD dues and the formula that creates them. Dennis requests that the Board of Directors move to keep the same annual assessment and KALHD dues formula used for 2022, a \$510 base rate plus \$0.01 per capita based on the latest Kansas Division of Budget's Certified Population figures, as its recommendation for the 2023 dues.

Aften Gardner, Past President moved to keep the same annual assessment and KALHD dues formula from 2022. Paula seconded the motion. The board of the directors unanimously approved the motion. The members did not vote on the dues formula because it did not change.

IX. KDHE Update

Cristi Cain gave a short update from KDHE. Cristi mentioned that there are still open seats for the BEAM program. She asked the members present if they had ideas on how to use the additional seats, including allowing the public health nurses and additional staff from the health departments to use the seats. The members discussed the BEAM class, including questions about information and turnover. The group determined that Cristi and her team will send an email with more information.

X. KALHD Executive Community Action Summary

Dennis gave a summary of action of the executive committee between the last board meeting and the Mid-Year Meeting. The executive committee voted to approve a \$1000 stipend split into \$250 for four counties (Sherman, Riley, Russell, and Clay) to work on HPV vaccination promotion.

XI. KAC Update

Aften gave an update on the Kansas Association of Counties (KAC) board meetings. She encouraged everyone to read the newsletters, specifically Jay Hall's interview with an individual who was alive during the Brown vs. Board of Education era. If you do not get the newsletters, please reach out to Kim Qualls at KAC.

XII. Assistant Director Report

Shelby Ostrom, Assistant Director, gave an update on Kansas immunization program grant projects including the monthly immunization newsletter, an immunization provider survey, and a new resource google drive for health departments.

XIII. Executive Director Report

Dennis started with an item not in his written summary and stated that Insight Global still has pandemic-related staffing help available for things like grant management and any LHD that would like to take advantage can contact him if they don't know who to reach out to.

Dennis gave an organizational update to the members. Shalei Shea stepped down from her president position on the board, so, Jason Tiller stepped into the president position. Dennis shared the bylaws do not currently have provisions on these types of transitions, so he is working on a draft revision and assuming the board approves the changes then the membership will vote on the bylaws at the annual meeting in October at the KAC annual conference.

Dennis also shared information on the KAC annual meeting, CEs for the mid-year meeting, the 2022 audit, which the auditors hope to present at the July 2022 board meeting, legislative updates, and other organizational updates.

XIV. Discussion: CHA and CHIP Training

Adrienne Byrne from Sedgwick County was not able to attend the board meeting. She originally wanted to discuss training for CHA and CHIP. However, in lieu of an in-person conversation, Dennis requested that attendees and health departments to email him (Dennis) with ideas for training.

XV. Open Discussion

The remainder of the meeting was focused on 21C and the workforce development grant.

21C

Dr. Sanmi Areola gave an update on the 21C conference that he attended with Julie Gibbs on behalf of KALHD. Sanmi gave a recommendation on health department accreditation and the pathways program. The 21C group will be revising documents that were created in 2018 on where the health departments are and called for representatives from small and medium health departments.

Workforce Development Grant

Shelly Schneider gave an update on the conversation that was had after the meeting on 6/28 for the new workforce development grant that KDHE will be applying for. The document created at that meeting on 6/28 was presented. During this discussion, it was recommended to add an idea for equitable housing and providing policy recommendations for county commissioners rather than specific policies by health department. The discussion also recommended a framework for economic development as part of the workforce development grant.

On top of the bullet points shared during the meeting (please refer to the Day 2-CDC Workforce Development Grant Brainstorming Ideas document stored in the 2022 KALHD MYM Google

Drive folder), overall goals for the grant were also shared. They are listed below (and pgs. 11-12 on the document).

- Data Modernization
- Sustainability
- Rebuilding Public Trust
- Policies
- Job Descriptions with Explanations and Limitations
- LPH Manual
- KCOMS
- DAISEY Training
- Tuition Assistance
- Paid Internships
- Partnerships with Universities (like K-State Research and Extension)
- Scholarships
- Education for Middle/High School Students on Public Health Careers
- Kansas Representation at Conferences

In addition, the below questions were shared with the members who attended the meeting for discussion:

1. What % should be given directly to the LHDs/collaboration with KDHE/LHDs; KDHE does the work on behalf of LHDs?
2. What positions do KDHE need to best support the LHDs.

An idea was shared at the meeting that the money be shared directly with the LHDs to personalize the funds to LHDs specifically. A concern was shared that the money might not be able to be spent if not shared without a specific purpose.

Another option that was shared was on a tier approach for funds. Regional aspects should also be considered. Cristi shared that the grant would have certain requirements on a state level that will take up funds, so that should also be considered. The grant is still competitive, but the odds are very good for every state to get some funding. ***Other questions and comments about the grant can be sent to Cristi Cain and her team.***

XVI. Adjournment

Jason adjourned the meeting at 12:02 p.m.

Respectfully submitted by Shelby Ostrom, Assistant Director on June 30, 2022, at 1 p.m. CST