


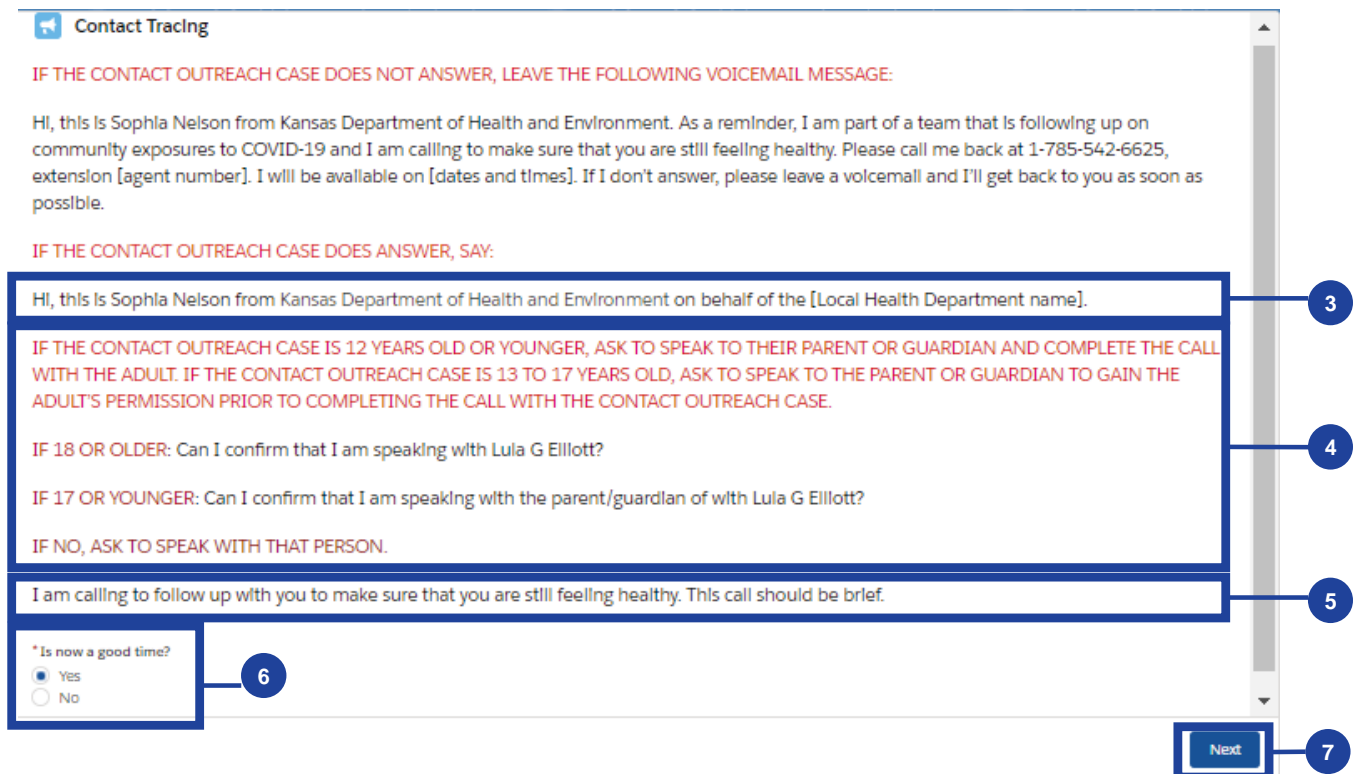
Non-Households: How to Complete End of Quarantine

END OF QUARANTINE GUIDED SCRIPT

3. Assuming the contact outreach case answers, say “Hi, this is [your name] and I am calling from the Kansas Department of Health and Environment.”
4. If the contact outreach case is 18 or older, say “Can I confirm that I am speaking with [contact outreach case name]?” If the contact outreach case is 17 or younger, say “Can I confirm that I am speaking with the parent/guardian of [contact outreach case name]?” If you are not speaking with the parent or guardian, ask to speak with that person.
5. Say, “I am calling to follow up with you to make sure that you are still feeling healthy. This call should be brief. Is now a good time?”
6. Click the **Yes** radio button, assuming the contact outreach case has time to speak with you.

 **Note:** If the person does not have time to speak with you, select the **No** radio button and follow the steps on [page 57](#) to set a follow up time to call back.

7. Click the **Next** button.



The screenshot shows a web-based script for contact tracing. It includes a title bar 'Contact Tracing', a red instruction for voicemail messages, a main script body with conditional text for different age groups, a follow-up message, a radio button question 'Is now a good time?', and a 'Next' button. Blue boxes and numbers 3-7 highlight specific parts of the script.

3 HI, this is Sophla Nelson from Kansas Department of Health and Environment on behalf of the [Local Health Department name].

4 IF THE CONTACT OUTREACH CASE IS 12 YEARS OLD OR YOUNGER, ASK TO SPEAK TO THEIR PARENT OR GUARDIAN AND COMPLETE THE CALL WITH THE ADULT. IF THE CONTACT OUTREACH CASE IS 13 TO 17 YEARS OLD, ASK TO SPEAK TO THE PARENT OR GUARDIAN TO GAIN THE ADULT'S PERMISSION PRIOR TO COMPLETING THE CALL WITH THE CONTACT OUTREACH CASE.

IF 18 OR OLDER: Can I confirm that I am speaking with Lula G Elliott?

IF 17 OR YOUNGER: Can I confirm that I am speaking with the parent/guardian of with Lula G Elliott?

IF NO, ASK TO SPEAK WITH THAT PERSON.

5 I am calling to follow up with you to make sure that you are still feeling healthy. This call should be brief.

6 *Is now a good time?
 Yes
 No

7 Next

Non-Households: How to Complete End of Quarantine

END OF QUARANTINE GUIDED SCRIPT

8. Ask “Have you seen your healthcare provider since we last spoke?” and indicate the person’s response: Yes, No, or Unknown.

Ask “Have you been tested since we last spoke?” and indicate the person’s response: Yes, No, or Unknown.

If the person has been tested, then the subsequent question will appear on the screen. Ask “Was the result positive?” and indicate the person’s response: Yes, No, or Unknown.


9. Click the **Next** button. The guided flow will show different screens based on the information provided. If:
 - **The person has not been tested, or if the person was tested and the results were Negative** – Continue ahead to [step 13](#).
 - **If the person was tested and the results were Positive** – Continue to step 10 to close the contact outreach case.

The screenshot shows a web-based guided script interface. At the top, there is a header with a folder icon and the ID '00002137', and a tab labeled 'Guided S...' with a dropdown arrow and a close button. The main content area is titled 'Health Care Provider Check' and contains three dropdown menus. The first dropdown is labeled 'Have you seen your health care provider since we last spoke?' and has 'Select an Option' as the placeholder. The second dropdown is labeled 'Have you been tested since we last spoke?' and also has 'Select an Option' as the placeholder. The third dropdown is labeled 'If Yes, was the result positive?' and has 'Select an Option' as the placeholder. At the bottom right of the form, there are two buttons: 'Previous' and 'Next'. The 'Next' button is highlighted with a blue border and a blue circle containing the number '9'. A blue box highlights the three dropdown menus, with a blue circle containing the number '8' pointing to the right side of the box.

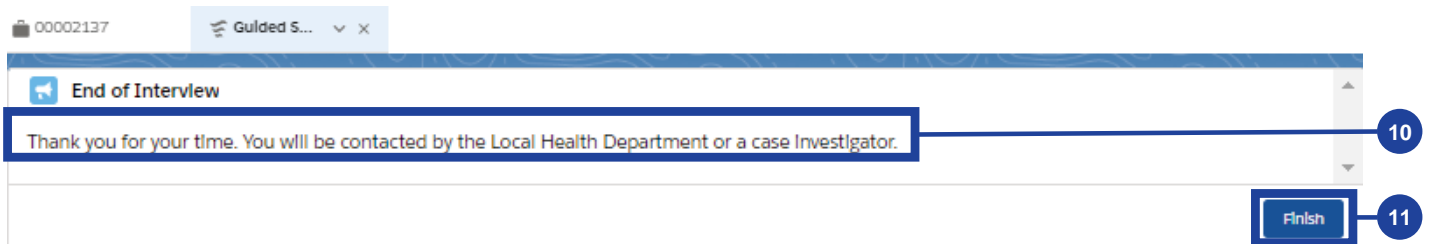
Non-Households: How to Complete End of Quarantine

END OF QUARANTINE GUIDED SCRIPT

10. Say “Thank you for your time. You will be contacted by the Local Health Department or a case investigator.”

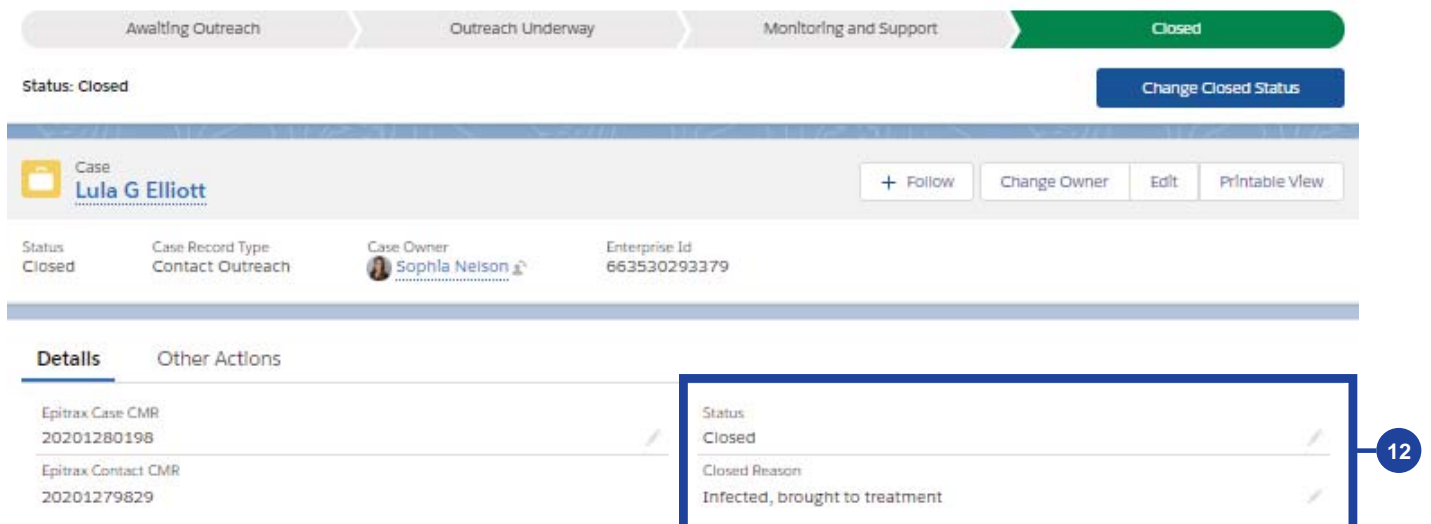
 **Note:** Due to the person testing positive for COVID, the case will automatically be closed, and the information will be sent to EpiTrax for tracking and further investigation

11. Click **Finish**.



The screenshot shows a guided script editor for a case with ID 00002137. The script title is "End of Interview". The script content is "Thank you for your time. You will be contacted by the Local Health Department or a case investigator." A blue box highlights this text, with a callout circle containing the number 10. A "Finish" button is located at the bottom right of the script editor, with a callout circle containing the number 11.

12. Notice that the **Status** and **Closed Reason** have automatically updated to **Closed** and **Infected, brought to treatment**. Skip ahead to [step 25](#) to log a call.



The screenshot shows the case details page for a case named "Lula G Elliott". The status is "Closed". The closed reason is "Infected, brought to treatment". A blue box highlights the "Status" and "Closed Reason" fields, with a callout circle containing the number 12.

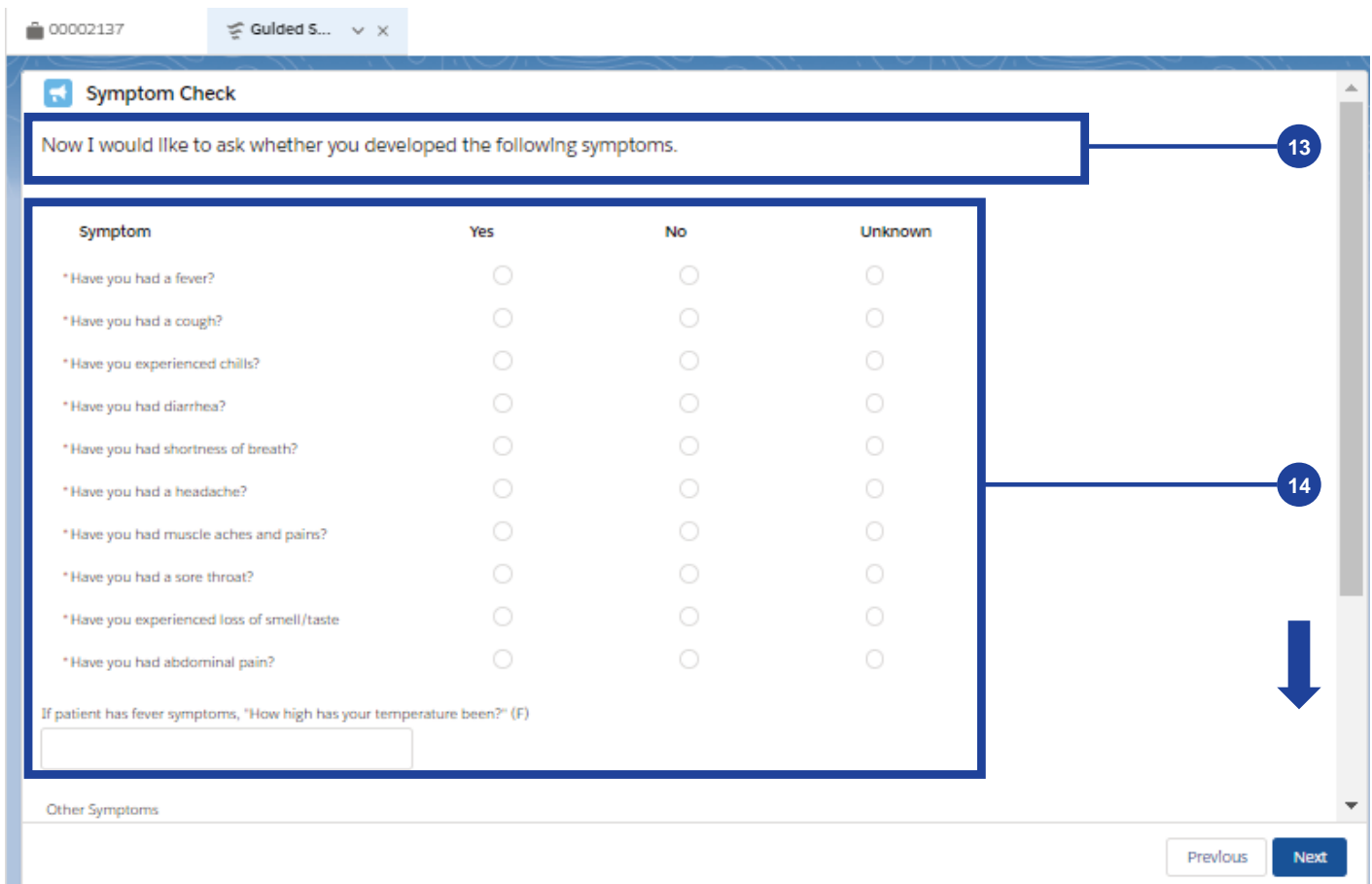
Details	Other Actions
EpiTrax Case CMR 20201280198	Status Closed
EpiTrax Contact CMR 20201279829	Closed Reason Infected, brought to treatment

Non-Households: How to Complete End of Quarantine

END OF QUARANTINE GUIDED SCRIPT

13. Say, “Now I would like to ask whether you developed the following symptoms.” Complete all the fields in the **Symptoms** section. Continue scrolling down to view and answer all fields.
14. Confirm if the contact outreach case is experiencing any of the listed symptoms. You will need to mark each field with a Yes, No or Unknown to note whether the contact outreach case is experiencing the symptom.

 **Note:** If the contact outreach case is experiencing a fever, you will need to note their high temperature under the **If yes, How high has your temperature been?** field.



The screenshot shows a web-based form titled "Symptom Check". At the top, there is a text box containing the instruction: "Now I would like to ask whether you developed the following symptoms." This text box is highlighted with a blue border and a callout bubble labeled "13". Below this is a table with four columns: "Symptom", "Yes", "No", and "Unknown". The table contains ten rows of symptoms, each with a radio button in the corresponding column. A blue border highlights the entire table area, with a callout bubble labeled "14" pointing to the right side of the table. Below the table is a text input field with the label "If patient has fever symptoms, 'How high has your temperature been?' (F)". At the bottom right of the form, there are "Previous" and "Next" buttons. A large blue arrow points downwards on the right side of the form, indicating scrolling.

Symptom	Yes	No	Unknown
*Have you had a fever?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
*Have you had a cough?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
*Have you experienced chills?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
*Have you had diarrhea?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
*Have you had shortness of breath?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
*Have you had a headache?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
*Have you had muscle aches and pains?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
*Have you had a sore throat?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
*Have you experienced loss of smell/taste?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
*Have you had abdominal pain?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

If patient has fever symptoms, "How high has your temperature been?" (F)

Other Symptoms

Previous Next



Non-Households: How to Complete End of Quarantine

END OF QUARANTINE GUIDED SCRIPT

15. If the contact outreach case is experiencing or has experienced symptoms, enter the **Symptom Start Date** and **Symptom Stop Date** (if applicable).

16. Click the **Next** button.

* Have you had a sore throat?

* Have you experienced loss of smell/taste

* Have you had abdominal pain?

If patient has fever symptoms, "How high has your temperature been?" (F)

Other Symptoms

**If yes to any - Indicate what date the symptoms started.*

Symptoms Start Date

Are you still having symptoms? *If no Indicate when symptoms stopped.*

Symptoms Stop Date

Previous **Next**

The guided flow will show different screens based on the information provided. If:


- **Symptoms are consistent with COVID** – Skip ahead to [steps 22](#).
- **No symptoms or not consistent with COVID** – Continue to the next step.

Non-Households: How to Complete End of Quarantine

END OF QUARANTINE GUIDED SCRIPT

If you are calling on or after the date of the person's release date:


17. Say, "Since you have not developed any symptoms, your last day of quarantine is today. You may return to normal activities tomorrow. We can send you and/or your supervisor a Release from Quarantine email. Would you like me to send this? If yes, then to whom?"

 **Note:** Remember to write down the names and email addresses of the people who need to receive the email. Remind the person that the email may be sent to a Junk/Spam folder.

Say, "Thank you for your time and for helping to protect the health of your community."

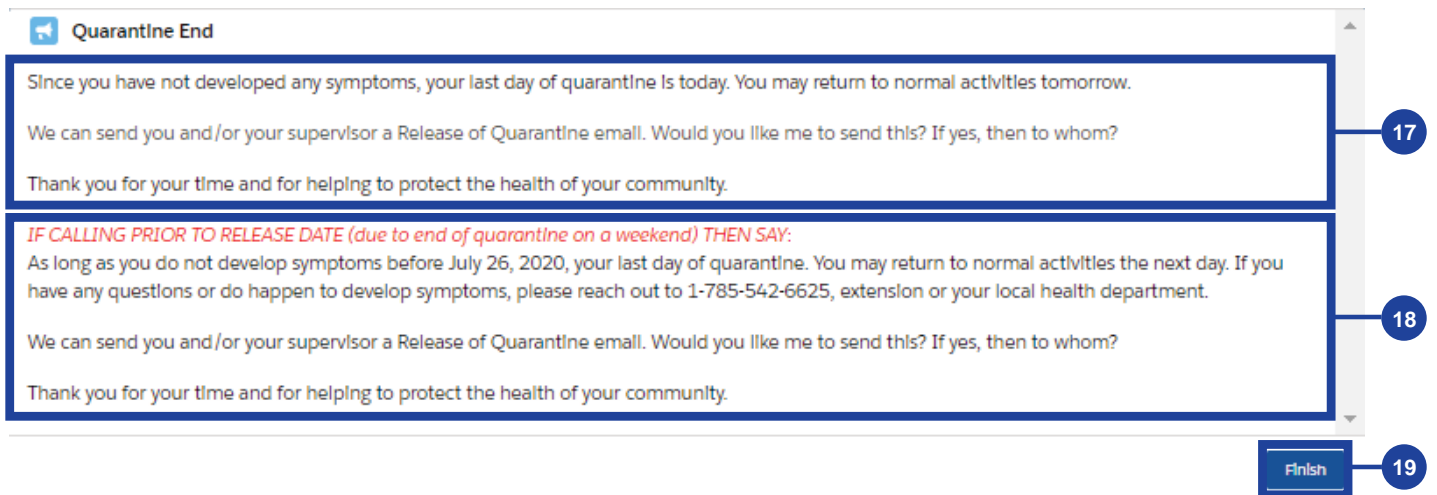
If you are calling before the date of the person's release date:

18. Say, "As long as you do not develop symptoms before [date of quarantine date], your last day of quarantine, you may return to normal activities the next day. If you have any questions or do happen to develop symptoms, please reach out to 1-785-542-6625, or your local health department. We can send you and/or your supervisor a Release from Quarantine email. Would you like me to send this? If yes, then to whom?"

 **Note:** Remember to write down the name and email addresses of the people who need to receive the email. Remind the person that the email may be sent to a Junk/Spam folder.

Say, "Thank you for your time and for helping to protect the health of your community."

19. Click **Finish**.



The screenshot shows a software interface titled "Quarantine End". It contains two text boxes. The first box, labeled 17, contains the script for calling on or after the release date. The second box, labeled 18, contains the script for calling before the release date, including a red heading: "IF CALLING PRIOR TO RELEASE DATE (due to end of quarantine on a weekend) THEN SAY:". Below the text boxes is a blue "Finish" button, labeled 19.