

Board of Directors Meeting Minutes July 16, 2019

Call to Order:

The July Board of Directors meeting of the Kansas Association of Local Health Departments was called to order at 10:02 a.m. on Tuesday, July 17, 2019 by Jennifer Green. The meeting was held in the basement conference room at 300 SW 8th Ave., Ste. 300, Topeka, KS.

Acknowledgement of Board Members and Attendees Present

Cheryl Goetz, District 1 Alternate
Cristi Cain, KDHE
Dan Partridge, Treasurer
Dana Rickley
Dennis Kriesel, KALHD

Heather Richardson, KALHD
Jason Tiller, President-elect
Paula Bitter, District 2
Teresa Starr, District 6
Ty Kane, CEI

Online Attendees

Aften Gardner
Diedre Serene, District 5, Alternate
Lacey Miller
LaDonna Reinert
Rayna Maddox, District 4 Alternate

Rhonda Sperber
Sara Hodges
Shelly Schneider, member-at-large
Sherry Vierthaler
Paula Rowden, District 4

Approval of Agenda

Paula motioned to approve the agenda, and Cheryl seconded. The agenda was approved unanimously.

Approval of June Minutes

Dan moved to approve the June minutes, and Jason seconded. The minutes were approved unanimously. View the June minutes: <https://www.kalhd.org/wp-content/uploads/2019/07/June-2019-Minutes.docx>.

June Financial Report

Dan presented the monthly financial report for June. Jason motioned to approve the report, and it was seconded by Paula. The motion passed unanimously.

KDHE Updates

Cristi provided the following updates:

- Teri Caudle retired in July. The notice of vacancy will be posted soon.
- KDHE provided KALHD with funding to reimburse LHD's for blood lead shipping costs. There's also training available on KSTRAIN. Please tell Cristi if you experience any problems with this program.
- KGMS: 4th quarter is over and annual reports are due. The budget section has been rebuilt, and will roll out in mid-August.
- KAN Be Healthy: There's a problem with obtaining a trainer for this in-person training. If you know a pediatrician who could provide this training, please refer them to Cristi.
- Governor's Public Health Conference will be March 31 – April 2, 2020: Cristi asked if members would like to have a pre-conference session on New Administrator Training. Members agreed. Members also suggested succession planning training.



- KBI Sex Assault Campaign: Cristi asked if members would like to disseminate information and materials. Members agreed.
- Mobilizing for Action through Planning and Partnerships (MAPP) training contract with NACCHO: Read more about this training: <https://www.naccho.org/programs/public-health-infrastructure/performance-improvement/community-health-assessment/mapp>
Cristi asked members if KDHE should try to have two trainings (Garden City, and Salina). It was decided to have a single training this year, in Garden City, and if it's successful, work to have another training in 2020.
- Kendra Baldrige attended the PHNCI meeting with Dennis, and Kendra will meet internally with leadership later this week to look at next steps.
- The PHEP award was approved with no restrictions.
 - July 30 webinar
 - Ed Bell will take over as the HCC Coordinator
 - We are currently updating the PHEP section of the New Administrator Manual
 - There was a discussion regarding the CDC moving to require more individualized work plans
- KDHE Bureau of Water will be testing tap water in schools and daycares across Kansas. Funding will come from the EPA. KDHE would like to include LHDs in the planning phase. KALHD will request interested parties on the listserv, and a small, medium, and large representative will be chosen by Jennifer and forwarded on to Cristi.
- During the regional meeting listening tours last summer, the following issues were mentioned: high turnover, communication, IT project management, lack of understanding LHDs, funding, regional nurses. This summer, Cristi will ask if these issues have been resolved or improving, and what members would most like to see improve at KDHE. If you can't attend the meetings, email your feedback to Cristi.
- System Thinking Project Scholarship: Katie, Dennis and Jason attended the meeting, and developed issue and vision statements: Issue: Why are local health departments that have prioritized behavioral health not making progress? The vision statement: Our local health departments seamlessly integrate behavioral health services, including cross-referral capabilities, and ease of access for clients. Stay tuned for more info!
- KDHE considering hosting a Behavioral Health Action Planning session: will look at other states' BH activities, and members can bring community partners. Cristi asked if this was a good use of time and funds? Agenda items? Email your input to Cristi.
- Cristi has been tasked with gathering feedback on proposed legislative changes. A popular suggestion was to increase formula funding. The last increase was in 1992. There are technical issues for a request for increase. The base amount is set by statute at \$7000. Changing the base amount is a statutory change. Requesting an increase is not a statutory change. Questions to consider: How much to request? How would the funds be divided? Send your feedback to Cristi. KDHA can't ask for the increase, but will support KALHD's efforts. Cristi will present all of the feedback on this subject at the KALHD September board meeting.

Update on the Local Public Health Practice website (Ty)

The Kansas Public Health Collaborative website will be a 1-stop shop for public health updates and information. There will also be an event calendar, interactive map, a tools & resources section, and a regular video call check-in from CEI. We hope to launch a demo version in late July. Phase 1 will launch in early fall.

Questions from Ty: What's happening in your community or surrounding communities where local public health is in a leadership role?

Ideas:

- Neosho county staff member Stephanie Henry lactation consultant recognized as an expert in her state.
- Lawrence Douglas County's cutting-edge work with SDOH.
- Shawnee County's Edith Gaines racial equity assessment of their internal policies and procedures.
- Karla Heble's resident lead frontier community working on Healthy Community Initiatives.
- Opioid grantee work.
- IRIS implementation.

KALHD Bylaws: change review

View the proposed changes: <https://www.kalhd.org/wp-content/uploads/2019/07/bylaws-2019-proposal-2ndrevision.pdf>



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Dan Partridge suggested removing the physical KALHD address from the bylaws. Dennis indicated he would make changes and send out to the board listserv. Members will discuss further changes made to the bylaws at the August board meeting.

Discussion of KALHD converting to accrual accounting (Dan Partridge)

The board and members discussed the conversion, and decided not to pursue converting to an accrual-based accounting system.

Discussion of social determinants of health report from CPHI – next steps (Jennifer Green)

View the report: <https://www.kalhd.org/wp-content/uploads/2019/06/KALHD-2019-District-Meeting-Report-SDoH.pdf>

Members reviewed the proposed next steps listed on page 6 of the report and recommended KALHD hosting a training summit for LHD administrators and local health officials. Dennis will research funding options, and reach out to Brandon Skidmore at the Sunflower Foundation.

Discussion of Foundational Public Health Services – next steps (Jennifer Green)

View the report: <https://www.kalhd.org/wp-content/uploads/2019/06/KALHD-2019-District-Meeting-Report-FPHS.pdf>

Members reviewed the report, specifically the summary on page 3. Members agreed to add an agenda item to the August board meeting, to consider revising the KALHD vision statement (to address FPHS gaps to embracement).

Discussion of 2019 Aid-to-Local Survey (Jennifer Green)

View the handout (Cristi's powerpoint presentation from the KALHD midyear meeting): <https://www.kalhd.org/wp-content/uploads/2019/07/2019-Aid-to-Local-Presentation-for-KALHD-MYM.pdf>

Jennifer will try to reconvene the group to narrow down the list and identify and 5-8 core performance measures. Cristi's 2020 Aid to Local survey would be great to use to gather input from members. Cristi will need the survey questions by mid-November.

2019 Mid-Year Meeting review (Heather Richardson, Assistant Director)

View the report: <https://www.kalhd.org/wp-content/uploads/2019/07/2019-MYM-Final-Report.docx>

Executive Director's report (Dennis Kriesel)

View the report: <https://www.kalhd.org/wp-content/uploads/2019/07/ED-Report-7-16-2019.pdf>

Adjournment

The meeting adjourned at 1:56 p.m.

Minutes submitted by Heather Richardson



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