

Board of Directors Meeting Minutes May 21, 2019

Call to Order:

The May Board of Directors meeting of the Kansas Association of Local Health Departments was called to order at 10:04 a.m. on Tuesday, May 21, 2019 by Jennifer Green. This was a virtual meeting.

Acknowledgement of Board Members and Attendees Present

Chad Childs, CEI
Cindy Mullen
Cristi Cain, KDHE
Dan Partridge, Treasurer
Dana Rickley
Dennis Kriesel, KALHD
Donna Terry
Emily Strange
Heather Richardson, KALHD
Jason Tiller, President-elect
Jennifer Green, President
Lori Eichman

Lynnette Redington, District 5
Marilyn Gamblin
Melissa Wachendorfer
Nick Baldetti, Member-at-large
Paula Bitter, District 2
Paula Rowden, District 4
Rayna Maddox, District 4 Alternate
Rhonda Sperber
Rita McKoon, District 6 Alternate
Sara Hodges
Shelly Schneider, Member-at-large
Tammy Von Busch, District 3 Alternate

Approval of Agenda

Dennis motioned to add agenda 7.1: KALHDLHD@lists.kalhd.org Listserv Subscribers.

Paula motioned to approve the agenda, and Rayna seconded. The agenda was approved unanimously.

Approval of April Minutes

Paula moved to approve the April minutes, and Dan seconded. The minutes were approved unanimously. View the April minutes: <https://www.kalhd.org/wp-content/uploads/2019/05/April-2019-Minutes.pdf>.

April Financial Report

Dan presented the monthly financial report for April. Shelly motioned to approve the report, and it was seconded by Paula. The motion passed unanimously.

Updates from the Kansas Prevention Collaborative – Chad Childs

Chad is the Preventions Systems Projector Coordinator with the WSU Community Engagement Institute. The following are links to sites that Chad presented:

Visit the Kansas Prevention Collaborative website: <http://www.kansaspreventioncollaborative.org/>

Visit the planning grant website (managed by KDADS): <https://kdads.ks.gov/funding-opportunities>

Visit the SAMHSA funding announcement: <https://www.samhsa.gov/grants/grant-announcements/sp-19-005>

Kansas Prevention Conference: <http://www.kansaspreventioncollaborative.org/conference>

Kansas PreventionWorkKS: <http://kansaspreventioncollaborative.org/About/Prevention-WorkKS>

Contact chad.childs@wichita.edu or KPCTeam@wichita.edu for questions or clarification.

KDHE Updates – Cristi Cain

- Aid to Local awards were approved by the KDHE Secretary. Information will be sent soon on the details of the awards.
- Currently working on upgrades to the KGMS budget and alert systems.
- Regional meeting in Beloit has been canceled and will be rescheduled.
- PHEP Statewide Exercise Planner RFP closes today. HCC Coordinator RFP closes June 11.



- KDHE sent prior authorization for sole source 5-year contract with KALHD. If it doesn't go through, it will go to bid.
- Funding Opportunities: Health Equity and MCH, May 31 deadline. Only current MCH grantees are eligible. Contact Cristi Cain for more information. Opioid funding will be arriving this fall.
- Early Childhood Stakeholder Meetings occurring around the state. Locations and dates have been sent.
- Blood Lead Collection Procedures: training will be posted to KSTRIN. Resources were posted to the KDHE site at: http://www.kdheks.gov/labs/blood_lead/blood_lead_collection.htm
- Indirect and match policies were clarified, and a message was sent out. I believe there were only 12 LHD's impacted by these changes, however, larger LHD's may lose a significant amount. I will be contacting members to work through these issues.

KALHDLHD@lists.kalhd.org Listserv Subscribers

The board clarified the eligibility requirements for the KALHD listserv. This new language has been posted to the KALHD website at <https://www.kalhd.org/kalhd-listserv/>: The KALHD listserv is available to KALHD members only. The listserv is an email forum for members to exchange ideas, thoughts, problems, and solutions that relate to all areas of public health. Lists are sorted by topics such as billing, WIC, and accreditation readiness. Member administrators and their designee are automatically subscribed to the KALHD general discussion list. If you have questions regarding your subscriptions, contact heather.richardson@kalhd.org or visit the listserv homepage.

Lynnette moved to make it board policy, and Nick seconded. The motion carried unanimously.

KALHD Personnel Policy: Clarification on 3% retirement match

Dennis proposed changes to the personnel manual. A noticeable change proposed is to clarify the KALHD staff retirement match: View all the proposed changes: <https://www.kalhd.org/wp-content/uploads/2019/05/Personnel-Policy-May-2019-Request.pdf>. Lynnette motioned to adopt all proposed changes (and codify current practice regarding IRA match process), and Nick seconded. The motion passed unanimously.

Future KALHD Location/Lease Discussion

Read the summary here: <https://www.kalhd.org/wp-content/uploads/2019/05/KALHD-Lease-Situation.pdf>

Nick motioned to convey a letter of interest, from the KALHD Board, to the KAC Board that we would like to accompany them to KNEA and sublet space from KAC. Paula B. seconded and the motion passed unanimously.

KALHD Dues Formula

View the current dues formula and the two proposals here: <https://www.kalhd.org/wp-content/uploads/2019/05/2020-Dues-Proposals-with-2019-Included.pdf>. Lynnette moved to present proposal #2 to the full membership at the Midyear meeting in June. Shelly seconded and the motion passed unanimously.

KALHD Bylaws: Change Review

View all the proposed bylaws changes here: <https://www.kalhd.org/wp-content/uploads/2019/05/Bylaws-2019-Proposal.pdf>. Dennis will make further changes as requested to the bylaws.

Executive Director Report

Read the entire report at: <https://www.kalhd.org/wp-content/uploads/2019/05/ED-Report-5-21-2019.pdf>

Important Dates to Remember

- KALHD Board of Directors Meeting: June 19 (in-person at the Mid-Year Meeting)
- KALHD District 4 Meeting, Garden City, May 29
- KALHD Mid-Year Meeting: June 17-19 (Hotel at Old Town, Wichita)
 - June 17: Pre-conference (Data Day); no cost to attend, technically separate from the Mid-Year
 - June 18: Mid-Year Meeting Day 1
 - June 19: Mid-Year Meeting Day 2

Adjourn

Paula B. motioned to adjourn, and Jason seconded. The meeting adjourned at 1:36 p.m.

Minutes submitted by Heather Richardson



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