The Kansas Association of Local Health Department’s (KALHD) Local Public Health Department of the Year award is given annually to a member department that has made a significant contribution to the Kansas public health system.

**Purpose & Criteria**
The purpose of the KALHD Local Public Health Department of the Year award is to recognize a member department that has made a significant contribution to the public health system at the local level.

**Judging**
A three-person panel, comprised of members of the KALHD Board of Directors, will review application materials and make the final award decision. Panelists will be chosen by the KALHD Executive Director and Board President based upon their knowledge of the local public health system and current issues in public health. No board members from nominee departments may serve on the judging panel.

**Nomination**
The official nomination form and supporting materials must be received in the KALHD office by close of business on Friday, September 15, 2017.

**Eligibility**
- Local public health department in Kansas
- The health department must be an active member of KALHD

**Award**
The award will be presented at the 40th annual conference of the Kansas Association of Counties, November 315-16, 2017 during the awards luncheon.

**Submission Deadline**
Nominations must be received in the KALHD Office by the close of business on September 15, 2017.

Mail entry to:
KALHD
Attn: Michelle Ponce
300 SW 8th Avenue, Suite 300
Topeka, KS 66603

Or Email: michelle.ponce@kalhd.org
Areas of Evaluation will include the following:

Please detail the nature of service contributions to the local public health system in Kansas. Applications will be judged on the department’s contribution/impact to the community, health improvement, innovative practices, and to promoting public health. Please be as detailed as possible. Submissions are limited to 2 pages, double-spaced, with 1 inch margins and up to 5 additional pages of supporting materials, as relevant.

Areas of Evaluation will include the following:

1. Evidence of innovative programs or policies designed to be responsive to the identified needs of the community.

2. Evidence of efforts to engage community members, policy makers, providers, and other stakeholders in community improvement activities, and/or public health initiatives.

3. Evidence of a commitment to, and efforts to advance, an organizational culture of continuous quality improvement, health equity, performance improvement, and/or accountability.

4. Evidence of active participation in the programs and activities of the KALHD.

5. Evidence of a significant contribution to the public health system in Kansas.