Kansas Association of Local Health Departments

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Healthy People Build Strong Communities


Board of Directors Meeting Minutes

June 21, 2017

# Call to Order:

The June Board of Directors meeting of the Kansas Association of Local Health Departments was called to order at 2:19 p.m. on Wednesday, June 21, 2017 by KALHD board president Dana Rickley.

# Acknowledgement of Board Members Present:

President, Dana Rickley

Past President, Fern Hess (formerly held by A. Alejos)

President-Elect, Janice Powers

Treasurer, Beth Brown

District 2 Alternate, Paula Bitter

District 4 Representative, Paula Rowden

District 5 Representative, Diedre Serene

District 5 Alternate, Lynnette Redington

District 6 Representative, Anne Gray

District 6 Alternate, Teresa Starr

Executive Director, Michelle Ponce

Assistant Director, Heather Richardson

Member-at-large, Dan Partridge

**Acknowledgement of Registered Attendees:**

Sherry Angell

Sonja Armbruster

Susan Belt

Robin Betts

Kelsey Billinger

Rylee Blanton

Terry Brecheisen

Adrienne Byrne

Teri Caudle

Tisha Coleman

Stan Conover

Skip Cowan

Eunice Dillinger

Virginia Downing

Todd Durham

Marilyn Gamblin

Aften Gardner

Cheryl Goetz

Laura Hageman

Tobias Harkins

Chardel Hastings

Karla Heble

Lenora Henderson

Sara Hodges

Charles Hunt

Ty Kane

Lisa Kenworthy

Thomas Langer

Rayna Maddox

Lougene Marsh

Rita McKoon

Deborah McNary

Melissa Miller

Cortney Murrow

Lindsay Payer

Sheryl Pierce

Ladonna Reinert

Shelly Schneider

Jenette Schuette

Kay Smith

Trisha Smith

Emily Strange

Mary Streit

Donna Terry

Jason Tiller

Darcie Van Der Vyver

Sherry Vierthaler

Tammy Von Busch

Ruth Walker

Charissa Wall

Kristin Watkins

Janet Wertzberger

Vada Winger

# Approval of Agenda

Marilyn moved to approve the agenda, and Anne seconded. The agenda was approved unanimously.

# Approval of May Meeting Minutes

Paula moved to approve the May Board of Directors meeting minutes, and Karla seconded the motion. The minutes were approved unanimously. Read the May minutes here: <http://www.kalhd.org/wp-content/uploads/2012/10/May-2017-Minutes.pdf>

**Executive Director’s Report**

Read the entire report in PDF format at: <http://www.kalhd.org/wp-content/uploads/2012/10/ED-Report-June-21-2017.docx>. Marilyn moved to approve the Executive Director’s Report, and Dan seconded the motion. The motion passed unanimously.

**Monthly Financial Report – Beth**

Beth provided a brief update of the May financial packet. Paula B. moved to approve the Financial Report, and Lynette seconded the motion. The motion passed unanimously.

**Informatics Subcommittee Update – Michelle**

The KALHD Informatics Subcommittee has continued work on the following projects. The biggest updates from the last meeting include:

* A summary of accessing details of STI and HIV data at the county level. As noted in the memo, much of this information is available online, but KDHE is willing to provide additional details for departments who request it. Utilizing KDHE and the provided information will allow LHDs to make more informed decisions about targeting STI education and testing.
* A report based on the results of the LHD Informatics Structures Assessment that 91 departments participated in last December and January. This is the report that has been discussed at the KALH D District meetings. One additional project coming from this assessment is the creation of a summary of the 59 systems identified in the assessment used across the state. A list of Subcommittee members is in the report. Any questions about the information can be posed to a subcommittee member, Michelle, or Aaron Davis.

**Board Member Appointments – Dana**

Dana made the following Board appointments:

* Nick Baldetti: In addition to his Member-at-Large appointment at KALHD, Nick will serve on the KAC Board of Directors.
* Fern Hess: Past-President
* Paula Bitter: District 2 Representative
* Courtney Murrow: District 2 Alternate
* Teresa Starr: District 6 Representative effective upon Anne Gray’s retirement in August 2017.
* Lyndsey Payer: District 6 Alternate effective August 2017

Dana requested volunteers to serve the following positions:

* District 3 Representative

**Budget Review – Michelle**

Michelle provided a review to the updated Budget document. The budget document is not available on the KALHD website. Please contact Heather.Richardson@kalhd.org if you would like a copy.

**School Inspections – Cristi Cain**

View Cristi’s presentation: <http://www.kalhd.org/wp-content/uploads/2012/10/Kansas-School-Inpections-Presentation_June2017-cc-v2.ppt>

**Member Engagement Survey – Sonja Armbruster**

View the survey report: <http://www.kalhd.org/wp-content/uploads/2012/10/Member-Engagement-Survey-Results.pdf>

The meeting was adjourned at 3:31 p.m.

Minutes submitted by: Heather Richardson