



Kansas Association of Local Health Departments
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Healthy People Build Strong Communities

Board of Directors Meeting Minutes April 18, 2017

Listen/view the meeting recording at: <http://kalhd.adobeconnect.com/p7yu9m1urod/>

Call to Order:

The April Board of Directors meeting of the Kansas Association of Local Health Departments was called to order at 10:03 a.m. on Tuesday, April 18, 2017 by Dana Rickley.

Acknowledgement of Board Members and Attendees Present:

President Dana Rickley
Secretary/Treasurer, Beth Brown
Executive Director, Michelle Ponce
Assistant Director, Heather Richardson
Dan Partridge, Member-at-large
Ed Kalas, Shawnee County Health Dept.
Katie Mahuron, KDHE

Online Attendees:

Adrienne Byrne
Aften Gardner
Chardel Hastings
Cindy Mullen
Cortney Murrow
Diedre Serene
Emily Strange
Janet Wertzberger
Janice Powers
Jason Tiller
Jennifer Green
Karen Winfelman
Karla Heble
Lori Eichman
Lougene Marsh
Lynnette Redington

Paula Rowden
Rhonda Sperber
Rita McKoon
Sara Hodges
Shelly Schneider
Sonja Armbruster
Virginia Downing

Approval of Agenda

Karla moved to approve the agenda, and Dan seconded. The agenda was approved unanimously.

Approval of March Meeting Minutes

Beth moved to approve the March Board of Directors meeting minutes, and Paula seconded the motion. The minutes were approved unanimously. Read the March minutes here: <http://www.kalhd.org/wp-content/uploads/2012/10/APR-meeting-minutes.pdf>

Executive Director's Report

Read the entire report in PDF format at: <http://www.kalhd.org/wp-content/uploads/2012/10/ED-Report-April-18-2017.pdf>

Financial Report – Beth

Beth presented the monthly financial report for March 2017. Paula motioned to approve the report, and it was seconded by Karla. The motion passed unanimously.

CEI-led Project Updates and Feedback – Sonja Armbruster

Sonja provided project updates to the projects WSU-CEI is currently working on in conjunction with KALHD: Informatics, Leadership Training, CHW, Trauma-Informed Systems of Care (TISC), and Kansas Accreditation Readiness Project.

View Sonja's presentation: <http://www.kalhd.org/wp-content/uploads/2012/10/CPHI-Update-to-KALHD-April-2017.pdf>

PH Representation on the Senior Advisory Council for the Homeland Security grant – Ed Kalas

Ed serves as the Public Health representative on the Homeland Security Senior Advisory Council. The Homeland Security grant award announcement is coming in May and the only public health-related request was for PPE. There's plenty of opportunity for public health departments to participate in this grant. If your health department has a project or idea suited for Homeland Security grant funding, please contact Ed Kalas at Ed.Kalas@snco.us or call 785-251-2000.

KDHE Updates – Katie Mahuron

- Governor's Public Health Conference registration is full. Preconference is \$25, and registration is not yet at capacity. The conference will be held April 25-27 in Manhattan, KS.
- A pilot project is underway with Wyandotte county on QI training.
- Staffing Updates:
 - Michael McNulty, Interim Preparedness Director (replacing Mike Bear effective 4/24/17)
 - Ashley Goss confirmed as Deputy Secretary of Public Health and still acting as Bureau of Community Health Systems Director until the Bureau Chief position is filled.
 - Gary Mason is no longer the Deputy Secretary of Environment
 - Charlie Hunt's last day at KDHE will be May 1. He has accepted a position with the Kansas Health Institute.
 - Ginger Park, Bureau of Health Promotion left KDHE to work for Shawnee County Library
 - Kay White, MCH staff, retired
 - Kara Titus, new Public Information Officer
 - Kendra Baldrige manages Primary Care and Rural Health (which merged with Special Population Health). Sara Roberts is no longer at KDHE.
- Next round of regional meetings will focus on Trauma Informed Public Health Systems of Care, BRFSS new features, National Diabetes Prevention Program. Register on KSTRAIN #1069679
- Feedback wanted on the most recent Aid to Local application process. Contact cristi.cain@kdhe.gov or Michelle.ponce@kalhd.org

Member Open Mic (This is a new standing agenda item)

It was requested by members during a district meeting discussion to create time during board meetings to offer time for open discussion.



DR: After attending some of the district meetings, it occurred to me that there's usually only one person who manages EpiTrax. If that person is gone, I wonder who manages that process. During discussion at one of the district meetings a health department administrator said she notifies KDHE when she is unavailable, and KDHE staff takes care of EpiTrax for them. I didn't know that was an option! Does anyone else have helpful hints like that?

MP: We are planning for the midyear meeting, and we have some openings during the afternoon breakout sessions. Ideas?

- MP: Panel discussion related to addressing social determinants of health
- EK: How to apply for Homeland Security grant
- EK: Child Care Inspection as an environmental health issue. The surveyors need support. KALHD will create a child care inspection listserv and Ed will provide the appropriate staff e-mail addresses.
- MP: School Inspection feedback will take place during the board meeting at KALHD midyear meeting.
- BB: Legislative update

DP: National Public Health Week was last week. For the last 5 years running, we have recognized community public health members who promote public health and positive public health behaviors. It is by far the easiest win-win with community members.

Informatics Subcommittee Update – Janice Powers

There are currently 12 counties participating in this subcommittee. Please contact Michelle if you are interested in participating in this committee.

- KDHE Bureau of Disease Control and Prevention upgrading aspects of EpiTrax so the counties will have the ability to run reports of STI data. The subcommittee will be creating a guidance document to help those who are unfamiliar with the process for requesting this data.
- A workgroup is developing a communications plan on how to share informatics work and information. This will include definitions and guidelines
- KALHD forum now has an Informatics section. We encourage all members to participate in these discussions. If you have problems accessing the forum, please contact Heather.Richardson@kalhd.org.

KDHE Proposed Disease Regulation Changes – Sheri Tubach

The proposed disease regulations are shorter in length because KDHE has taken the Isolation and Quarantine and Rabies Control Requirement out of the regulations documents and is adopting them by reference. This allows them to be written in clearer language. Sheri summarized the proposed changes.

View the proposed changes:

- [KDHE+Isolation+and+Quarantine+Document+-+2017](#)
- [KDHE+Diseases+Regulation+Proposed+Changes+-+2017](#)
- [KDHE+Rabies+Control+Requirements+Document-2017](#)

Question from TL: CO poisoning only presents at ER's. How will that be reported?

Answer: Any physician is a required reporter, so they will need to report that, even from emergency rooms.

Question from RS: When we will have the updated reportable disease form that lists all these additions?

Answer: When they are finalized. KDHE legal has signed off, and the documents are being routed through KDHE. After that, they are routed to Department of Administration, where they will be listed in the Kansas register, with a 60-day formal comment period. Finally, they will be approved by the Attorney General's office.



Question from JP: Has anyone at KDHE considered MRSA as a reportable disease, especially the antibiotic resistant strains?

Answer: We decided not to make the methicillin reportable, because it's common.

Question from TL: Does this mean that the entire immunization protocol has been followed (i.e., if they are missing 1 then they are not immunized)?

Answer: They are considered not age-appropriately vaccinated.

Question from LR: Has this become its own regulation? You said it was "removed from the regulations." Perhaps I missed something.

Answer: We are adopting these by reference so that we can write them in clearer language.

Question from AL: Will there be a presentation to LHD disease investigators prior to the implementation of these changes?

Answer: Yes, we will host webinars and disseminate document guidelines.

Comment TL: The definition of isolation and the use of the word "shall" in some of the requirements may prove problematic - I will comment in the 60-day comment period. However there remain concerns—the flu section would require that a case be isolated for 5 days, and that is nearly impossible to enforce.

Answer: I will make a note on that, thanks for pointing that out.

Comment TL: Please tell Dr. Garrison we appreciate her work. Page 7 Section C does not read well.

Answer: We felt we needed the flexibility. That's why it reads that way.

Question AL: How and when will this information be introduced to human and veterinary health clinics?

Answer: We will be presenting to different orgs, webinars, information Kansas HAN. Please let us know if there are other communication opportunities.

Question TL: Suggestion should the previous item read like Section D ii on page 12?

Answer: I will make that suggestion to staff.

Question KW: Could you please elaborate on the "Currently Vaccinated Against Rabies" on Page 3. Initial vaccination vs booster.

Answer: An animal is considered vaccinated if it has been 28 days past date of vaccination, for a period 365 days. If the following year they don't receive the booster, they are considered not up to date.

Please email your suggestions to sheri.tubach@ks.gov within the next 2 weeks.

The meeting was adjourned at 1:46 p.m.

Minutes submitted by: Heather Richardson

