

## Template for MLC-3 Phone Conference

Friday, April 16<sup>th</sup>

Time: 1:00 – 2:30 p.m.

Dial In Information:

U.S. & Canada: 1-877-481-6970

Access Code: 2575178 (don't forget the \* key).

Please allow 90 minutes for phone conference.

- I. **Roll call by team** *Mary Beth Warren*
  
- II. **Update from Project Management Team** *Gianfranco Pezzino*
  - a. Potential for additional funding for MLC-3
  - b. Attendance at NNPHI meeting
  - c. Report on trip to Washington, DC
  
- III. **Team Charters**
  - a. Collective review of team charters *Edie Snethen and PMT*
  - b. Presentation and discussion of selected team charters *Two or three team leaders*  
\* Two or three team leaders will be asked (*identified by April 14*) to discuss the process utilized by their team in the creation of the team's charter
  - c. Questions and answers regarding team charters *Teams and PMT*
  
- IV. **Next Steps**
  - a. Purpose and use of data worksheet *Gianfranco Pezzino*
  - b. Volunteers to discuss next step(s) planned for team *Teams*
  
- V. **Other**

### Next phone calls

Date and Time: May 14, 2010 at 1:00 (full teams)

**Thanks!**